

Monthly Board Meeting October 16, 2025

Conneaut Port Authority
929 Broad Street
Conneaut, Ohio 44030
10-16-25

Meeting was called to order at 6:00 PM by Chairman Bill Kline

Board Members Present: Bill Kline, Patrick Arcaro, Kristina Daugherty, Mark Presley (V), Debbie Newcomb (V)

Absent: Tim Kraus

Staff: Terri Trisket

Others in attendance: Nic Church City Council Liaison, Terry Moisiso, City Council President

Minutes: Disposal of previous minutes-Motion to accept minutes from the September Board Meeting

Motion: Kristina Daugherty ; second: Mark Presley

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Correspondence:

There has been a request for a donation for Red White and Boom's fundraiser event.

Motion to donate fishing basket from fuel dock

Motion: Kristina Daugherty ; second: Mark Presley

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Audience Participation:

Nothing

Harbormaster Report: None

Dock report:

Dock Report

October 16, 2025

Board Meeting

2025 contracts

For the 2025 season we were at 83% occupancy. We had 254 contracts and 304 slips available.

2026 contracts

Contracts have been sent out electronically and for those without email addresses on file in the mail. They are due back November 1 and several have been trickling in. The new dock software program is working very well and has been a huge time savings for me.

Jetski \$667- 14

PCM A Dock 1-40 \$2101,- 14

41-46 \$2460-4

PCM B Dock 3-4 6-29 \$1845- 9

PCM C Dock 1-13 \$2101- 3

Lagoon A Dock 6-11 \$1281-2

12-22 \$1845-2
23-44 \$2460-2
Lagoon B Dock 3-47 odd numbers \$1486-6
6 \$1281-1
8-44 even numbers \$2101-10
Lagoon C Dock 1-5 including 4W & 30 \$1845-3
6-28 \$1281-4
Lagoon D Dock 1-19 \$1281-8
20 \$2101
Lagoon E Dock 2-30 even numbers \$1281-4
1-29 odd numbers \$1845-5
31 \$2101-1
Lagoon F Dock 2-34 even numbers \$1845- 3
1-35 odd numbers \$2101-6

Office updates:

- The electrical pedestals have been ordered and are paid in full. B-Dock has been ordered with a 50% deposit paid.
- The Marina construction documents are complete, and our final reimbursement request has been submitted.
- Sean Landon from ODNR reached out and asked for updates as he is submitting our environmental compliance information for the Boating Infrastructure Grant. We should have a grant agreement in aprox. 90 days. This may be delayed by the government shutdown.
- Our NFWF NCRF grant is coming to a close. We will have the final Resilience Document by the end of the month, and final reporting is due by January 31. I will have two more reimbursement submissions prior to the end of the grant cycle.
- The season is officially over we have a handful of boats still in the marina taking advantage of the last few days of nice fishing weather. The Fuel dock and Launch ramp will be closed as of Sunday.
- The phragmites are scheduled to be sprayed this week. Our final check for the 24-25 grant cycle has been received.
- Our ARC application (\$250,000) for the sewer and water project on Naylor Drive was selected to move to full proposal. I am working with the City to get that submitted before the October 20 deadline.
- State Capital Budget Requests are due November 3. For the 27-28 funding cycle.

Financial reports: Patrick Arcaro

Heavy spend month with some of our big projects

Motion to accept Treasurer's reports

Motion: Mark Presley ; second: Debbie Newcomb

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Motion to ratify the payment of September bills

Motion: Patrick Arcaro; second: Debbie Newcomb
Vote: Yes-All; No:-none; Abstentions-none
Motion Carried

Old Business:

Conneaut Sign: Patrick has already started discussions for donations towards the project. Patrick and Kristina will refresh the quote.

Insurance: Joining the City's plan may be cost prohibitive and will require a legal opinion. Terry Mosio provided information on a small business broker that may be helpful.

New Business:

Committee Reports

Grants and Planning:

Environmental:

Finance: met to begin working on the budget for 2026. Will meet again prior to the next board meeting

Communications:

Lease:

Facilities: met and discussed necessary projects, will be meeting again to create a priority list.

Discussion with Council President Moasio regarding the long term future of the Port and what the contingency plan would be. The Port Authority will attend the Council work session on November 3. Dust control on Lagoon Rd was also discussed.

Motion to enter executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official at 7:07 p,

Motion: Patrick Arcaro ; second: Debbie Newcomb

Bill Kline-yes

Patrick Arcaro-yes

Kristina Daugherty-yes

Mark Presley-yes

Debbie Newcomb-yes

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Motion to exit executive session at 8:00pm

Motion: Kristina Daugherty; second: Patrick Arcaro

Bill Kline-yes

Patrick Arcaro-yes

Kristina Daugherty-yes

Mark Presley-yes

Debbie Newcomb-yes

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Motion to post the amended job description for a Marina and Maintenance Manager

Motion: Kristina Daugherty; second: Patrick Arcaro

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Motion to Adjourn made at 8:09 PM

Motion: Patrick Arcaro; second: Kristina Daugherty

Motions:

25-55 Disposal of previous minutes-Motion to accept minutes from the September Board Meeting

Motion: Kristina Daugherty ; second: Mark Presley

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-56 Motion to donate fishing basket from fuel dock

Motion: Kristina Daugherty ; second: Mark Presley

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-57 Motion to accept Treasurer's reports

Motion: Mark Presley ; second: Debbie Newcomb

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-58 Motion to ratify the payment of September bills

Motion: Patrick Arcaro; second: Debbie Newcomb

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-59 Motion: Patrick Arcaro ; second: Debbie Newcomb

Bill Kline-yes

Patrick Arcaro-yes

Kristina Daugherty-yes

Mark Presley-yes

Debbie Newcomb-yes

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-60 Motion to exit executive session at 8:00pm

Motion: Kristina Daugherty; second: Patrick Arcaro

Bill Kline-yes

Patrick Arcaro-yes

Kristina Daugherty-yes

Mark Presley-yes

Debbie Newcomb-yes

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-61 Motion to post the amended job description for a Marina and Maintenance Manager

Motion: Kristina Daugherty; second: Patrick Arcaro

Vote: Yes-All; No:-none; Abstentions-none
Motion Carried

25-62 Motion to Adjourn made at 8:09 PM

Motion: Patrick Arcaro; second: Kristina Daugherty