



Monthly Board Meeting Minutes July 16, 2026

Conneaut Port Authority
929 Broad Street
Conneaut, Ohio 44030
07-16-2026

Meeting was called to order at 6:01 PM by Chairman Bill Kline

Board Members Present: Bill Kline (Chairman), Mark Presley (VP), Kristina Daugherty (Secretary), Tim Kraus, Babs Legeza (Treasurer), Nic Church
Public: Mr. Jeff Myers – Township Park, Mr. Kurt Huffman – Fraternal Order of Eagles
Staff: Denver Spieldenner, Kevin Stright, and Stacey Shellhammer (Absent Terri Trisket)
Others in attendance: Oakey Emery in place of Mariana Branch - City Conneaut Council-At-Large
Absent: Debbie Newcomb

Motion to excuse Debbie Newcomb's absence by Kristina Daugherty, 2nd by Nic Church
Church Vote: yes- all, no - none

Minutes: Disposal of previous minutes-Motion to accept minutes from the June Board Meeting with minor corrections

Motion: Nic Church; second: Mark Presley
Vote: Yes-All; No: - none; Abstentions- None
Motion Carried

Correspondence to be read into meeting:

- Chamber of Commerce sent a thank you note for contributing to annual golf outing

Audience Participation:

- Jeff Myers discussed benefits of sharing beach cleaner with Township Park. The machine's total cost is \$55,000, and it would be housed at Township Park.
- Kurt Huffman expressed FOE's interest in helping at the Sandbar in whatever ways they can to help make it as accessible as possible to the community at large, offering potential monetary or volunteer labor assistance (clean up, exchange of service, backhoe etc).
- Representatives of Bricker, Graden, & Wyatt – we can develop a commercial lease to developer (tax-free benefit to developers)

Marina Manager Report: Reviewed

- Kevin Stright proposed kayak storage system – tasked with getting more information to move forward with

Financial Report:

Babs reviewed UAN generated financial reporting and bank balances. Some grant reimbursements are in process.

Motion to accept Treasurer Report by Nic Church; seconded by Mark Presley

Vote: Yes – All; No: none; Abstentions – none

Old Business

Conneaut Sign – Kristina D. is still working on it, the vendor had staffing changes

Job Postings – Kevin still needs 1 more maintenance employee, it's posted online

Dredge Permit – Bill Kline anticipates an update next week

Committee Reports

- Committee to review Employee Handbook, specifically vacation time and PTO. Committee members - Bill Kline, Nic Church, and Debbie Newcomb – addition of vacation time language was requested to be added to employee handbook for qualified full-time employees
- Finance – Babs Legeza will meet with Terri then send out an email
- Grants and Planning
 - Terri Trisket and ECT moving forward with Coastal Resilience project and Conneaut Port District Master Plan – Stakeholders meeting scheduled 7/20 and Public Meeting scheduled 7/28/26
 - Naylor Drive Development – executive session

New Business

- PEP policy renewal

Motion to renew, with changes agreed to by committee Denver S., Kevin S., and Tim K., by Babs Legeza, seconded by Mark Presley

Vote: Yes – All; No: none; Abstentions – none

- Bill Kline will contact insurance agent
- Nic Church introduced clarifications about SOP's and Safety Meetings – revised language to be updated over the next 30-90 days
- Tim Kraus attended monthly online meeting with Sean Landon RE BIG grant/NFWF regarding the provisional award of 50% funding towards new marina project
 - 2027+ project will need additional funding sources and to conform with specific use

Motion to Adjourn made at 7:35 PM

Motion: Mark Presley; second: Tim Kraus