

CONNEAUT PORT AUTHORITY
929 BROAD STREET
CONNEAUT, OHIO 44030
May 21, 2020

Meeting was called to order by Chairman, George Peterson, at 6:00 p.m.

PRESENT in the Board Room: George Peterson, Bill Kennedy, Aaron Joslin, Tom Perkoski, Denver Spieldenner and Babs Legeza
CONFERENCE CALLING: Patrick Arcaro and Heather Gelfer

ABSENTEES: None

GUEST: Jon Arcaro, Mr. & Mrs. Naylor and Daneene Wimer

MINUTES: A motion was made by Aaron Joslin to approve the minutes from the April 23rd. Board meeting and was seconded by Patrick Arcaro. Motion carried.

CORRESPONDANCE: Denver Spieldenner

CONNEAUT PORT AUTHORITY

HARBORMASTER REPORT MAY 21, 2020

- **Docks**
 - All docks have been repaired. We do have a few in the PCM Marina that need to be reset to make them level but the water is too high at this time to do this.
 - All water leaks have been repaired on the docks.
- **Electric**
 - The electric work in the PCM Marina is almost finished. We need two or three more good weather days to finish up.
 - We have met with our insurance adjuster to discuss compensation for our damages.
 - We still need to upgrade the electric service to the old maintenance building.
 - The south end of A dock in the Lagoon still needs the electric repaired. This will happen as soon as the PCM work is complete.
 - The electric to the sand bar guard shack needs reconnected. We had to disconnect it last year due to high water levels.
- **#1 Welton Road**
 - The gas meter has been installed by the gas company and Burdick Plumbing & Heating has started the furnace and water heater.
 - We have been mowing and trimming the grass at this location.

- Our tenant would like to install a 4 foot by 4 foot sign advertising their business. This would be on 4 x 4's facing State Rt. 7.
- We repaired the west overhead door. The lift cable had come off and the door wouldn't lift properly. All is well now.
- Sandbar
 - We have cleaned up the debris and the area is ready to open when we get the okay. There are some days when most of the sandbar is under water. It all depends on the wind direction.
 - We would need to figure out how to keep social distancing and we need to address the restroom situation. We normally rent port-a-johnnies but how do we keep them clean?
 - We need to remove the cameras and the camera pole on the north end of the sandbar. We should reinstall the cameras on the pole by the north gate near the guard shack.
- Misc.
 - We are keeping the restrooms and pavilion closed until we get the okay to open from the Health Board.
 - We are still keeping the office and maintenance closed.
 - Our cleaning lady is cleaning and sanitizing our office once per week. Our crew is sanitizing the maintenance building and the launch ramp office daily.
 - We get almost daily updates from the Health Board and other sources on the Corona virus.
 - We need to replace the flag pole at the PCM Marina. It cracked at the bottom and is now in two pieces. We turned this damage in to our insurance company also.

Respectfully submitted:

Denver Spieldenner

Harbormaster Conneaut Port Authority

Denver also provided additional information about some rain delays in the progress. They cut the concrete for the electrician to install conduit for electric. They plan to have the PCM electrical upgrade completed by June 1st. then they will move onto the South end of "A" wall in the Lagoon to make repairs. Sandbar is still closed and sanitizing the office and all work areas are still be conducted as well as daily temperatures of employees. 1 Welton Road is done, and they are planning a soft opening Saturday.

DOCK REPORT: Sheri Dawson

This week we sold six more docks; but still have a few available. Most of them are in the Lagoon and are for boats 20 and under in size. In the Marina we have a couple for 22 to

24 feet. Also, I received an e-mail about Catamarans being able to go out on the Peninsula this season. It was decided yes, we will permit Catamarans for 2020 season.

FINANCE REPORT: Patrick Arcaro

- Appropriation to PPP motion was made by Patrick Arcaro and seconded by Bill Kennedy. Motion carried.
- Patrick Arcaro made the motion to pay the Current Bills and Aaron Joslin seconded the motion. Motion carried.
- Patrick Arcaro made the motion to approve the Finance Report with Amendments and it was seconded by Bill Kennedy. Motion carried.

LEASE COMMITTEE REPORT: Bill Kennedy

- Harbor Yak = is opening on Friday
- 1 Welton Road = is planning a soft opening for Saturday

GRANTS & PLANNING: Aaron Joslin

- PEP Grant to cover supplies = \$1,000.00 was received
- Poggemeyer is in a holding pattern for now

ADVERTISING/COMMUNICATION: Heather Gelfer

- Logo = Heather has made three contacts and is working on it going forward
- She has received questions about not being able to access the Break wall; possibly we should put something on our sites to inform people that it was not us.
- She asked if the Big gate could be opened to provide access to the beach area but keep the Sandbar gate locked. Denver said he would open the Big gate Friday morning.
- Discussion about community involvement/community projects. This would be done by taking \$1.00 from each boat launch on a specific day and have a bucket available for donations as well. Each time the money is collected that amount would go towards a designated community project.
- Courtney Fobes from Conneaut Creek Float and Fly at the 1 Welton Road location would like to out up a banner and will get a permit and follow recommendations through the city variance.

POLICY COMMITTEE: George Peterson

- George thanked everyone for providing their feedback and he will put out a report within the next week.

ENVIRONMENTAL COMPLIANCE: Tom Perkoski

- Tom is working on the process to delineate the Sandbar as a wetland.
- The US Army Corps of Engineers and the Environmental Committee is conducting a survey.
- Tom requested a Resolution of no more than \$7,000.00 Environmental delineation of the Sandbar with the US Army Corps of Engineers stamp of

approval. It involves the North and East Boundaries which are moveable as well as the Southern Boundary that is stable. They would also, include a species list and the scientist biologist would measure where we are now and for the wetlands to let us define the lines for dredging.

- Bill Kennedy made the motion to approve the Resolution of no more than \$7,000.00 for the Wetlands study and Aaron Joslin seconded the motion. Motion carried.

OLD BUSINESS

- Memorial Benches = we have five committed and need 10 to put in an order.
- The cost is: \$550.00 and this is a pass through; not a money maker.
- Get the information on the webpage and the Facebook page stating that we have potential room for five more benches.

NEW BUSINESS

- Mr. & Mrs. Naylor were present from the Conneaut Convention and Visitors Bureau to talk to the board about the CCVB wanting to put up a large sign within the public dock area. It is a Script style sign and would be approximately four feet tall, three inches thick, 16 – 18 feet long with a baked finish. It comes with a 5ive year warranty. They would like it to be in a spot where it is an attraction and a good picture place, providing in the background the Lighthouse. They feel a sign of this size helps promote the city without the need for festivals.
- They are working with George Dragon from Cicogna Sign Company
- Several of the board members will go down to the public dock and look for a suitable location with the Tourism board as soon as schedules permit.
- Rest Rooms = Daneene Wimer spoke about the new updates from the governor and offered to clean the Bath House during her visit here this weekend. There was a small discussion and the board would conduct a follow-up with her. They also reviewed the e-mails that we received on Thursday about the Bath House.
- The board did check into the suggestions of using UV Lighting and that was not an option.
- Jon Arcaro spoke about putting down a double yellow line on Broad Street to the part leading to Marina Drive this year. He encouraged the board to put in-place a Parking Policy with Parking Regulations. He also said that the City would enforce them. Several of the board members will get together and walk the area and make decisions as to how this can be done and enforced. Possible location would be on the West side and Jon said that the chief of police is aware of this and is onboard to help enforce it. It would include a three-lane section with parallel parking. City will be involved in the walk and plan layout.

EXECUTIVE SESSION:

- Real Estate Property Sale

At 7:06 p.m. Bill Kennedy made the motion to go into Executive Session and Aaron Joslin seconded. Motion carried.

At 7:32 p.m. Bill Kennedy made the motion to leave Executive session and Aaron Joslin seconded. Motion carried.

MOTIONS:

Resolved #31-20... A motion was made by Aaron Joslin to approve the minutes from the April 23rd. Board meeting and was seconded by Patrick Arcaro. Motion carried.

Resolved #32-20... Appropriation to PPP motion was made by Patrick Arcaro and seconded by Bill Kennedy. Motion carried.

Resolved #33-20... Patrick Arcaro made the motion to pay the Current Bills and Aaron Joslin seconded the motion. Motion carried.

Resolved #34-20... Patrick Arcaro made the motion to approve the Finance Report with Amendments and it was seconded by Bill Kennedy. Motion carried.

Resolved #35-20... Bill Kennedy made the motion to approve the Resolution of no more than \$7,000.00 for the Wetlands study and Aaron Joslin seconded the motion. Motion carried.

Resolved #36-20... At 7:06 p.m. Bill Kennedy made the motion to go into Executive Session and Aaron Joslin seconded. Motion carried.

Resolved #37-20... At 7:32 p.m. Bill Kennedy made the motion to leave Executive session and Aaron Joslin seconded. Motion carried.

Resolved #38-20... At 7:33 p.m. Patrick Arcaro made the motion to adjourn the meeting and it was seconded by Bill Kennedy. Motion carried.

ADJOURNMENT:

At 7:33 p.m. Patrick Arcaro made the motion to adjourn the meeting and it was seconded by Bill Kennedy. Motion carried.