

CONNEAUT PORT AUTHORITY

CITY OF CONNEAUT, OHIO
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October 2026 Board Meeting Minutes

The regular monthly meeting of the Conneaut Port Authority was held as scheduled on October 15, 2026 at 6:00 p.m., in the Conference Room at the Board's office. In attendance were:
William Kline – President, Babs Legeza – Treasurer, Kristina Daugherty – Secretary, Nic Church – member.
Also in attendance: Denver Spieldenner – Harbor Master, Kevin Stright – Marina Manager, Stacey Shellhammer – Administrative Manager.
Audience – Terri Trisket.
Board Members absent: Tim Kraus, Mark Presley – VP, and Debbie Newcomb

The minutes of the September meeting, having been previously distributed via email, were approved after motion to approve from Nic Church.

The Marina Manager Report and Dock Report were reviewed briefly, having been distributed via email prior to the meeting.

Babs Legeza reviewed Treasurer's report, and a Finance Committee meeting was set for October 20, 2026.

Motion to approve Treasurer's report by Kristina Daugherty carried unanimously.
Motion to ratify payment of current bills by Nic Church carried unanimously.

Unfinished Business:

- Conneaut Sign – KD now pursuing a 2nd bid from a new vendor
- Conneaut Visitor's Bureau Lease Renewal - 2-year lease renewal at $175 per month, with option to extend additional 3 years, now notarized
- Conneaut Creek Float and Fly negotiations expected in November

Motion to discuss launch ramp rates, including annual passes for 2027 by Kristina Daugherty
Motion by Babs Legeza carried unanimously to:

1. keep daily launch ramp rates at $10, clarified to include all vessels including jet skis, canoes, and kayaks
2. Keep annual launch ramp pass rate at $300

Motion by Kristina Daugherty to discuss a Veteran's discount
Motion by Kristina Daugherty to add a Veteran's discount to 2027 season dock holder contracts carried unanimously:

Verified Veteran dock holders, using a DD214 or government-issued VA card as verification, will be offered a 10% discount not to exceed $100.00 for 2027 Season dock holder contracts.

- Kayak short term storage rental building for 10 spots, Kevin projecting for spring 2027 project.
- Employee Handbook Review – Still in progress by Stacey

• Security Technologies Camera Contract – Grant application update – Grant was submitted for approval 10/14/26

• Beach Cleaner – shared expense and use with Township Park – no updates

New Business:

- Committee Reports: Grant management software presented for consideration by Stacey. Will continue research and present options from 3 different vendors at November meeting.
- Health Insurance for CPA FT employees – new option for 2027 through the Stark County School Board was presented, additional information requested regarding cost per employee, network coverage, etc.
- Finance – 2027 Budget planning meeting set for 10/20/26 Finance Committee
- Docks
    - Reviewed slip/vessel size charges – Confirmed we will continue to charge by dock size rather than boat length.
        - However also confirmed, per season contract, CPA is authorized to assign or re-assign docks when the boat size is inappropriate for the dock size.
- Communications/Sponsorship/Donations
    - Motion by Nic Church to sponsor CPA holiday/Christmas employee party catering, not to exceed $200 carried by unanimous vote.

Motion to excuse absences of Tim Kraus and Mark Presley, as they gave prior notice, by Kristina Daugherty – carried by unanimous vote.

There being no further business, the meeting was adjourned at 7:26 p.m.

Date of next Board Meeting: November 19, 2026 @ 6:00 PM

Respectfully submitted, Stacey Shellhammer, Administrative Manager