

CONNEAUT PORT AUTHORITY
929 BROAD STREET
CONNEAUT, OHIO 44030
August 20, 2020

Meeting was called to order by Chairman, George Peterson, at 6:00 p.m.

PRESENT: George Peterson, Bill Kennedy, Aaron Joslin, Mark Verzella, John Hagstrom, Denver Spieldenner and Babs Legeza

CONFERENCE CALL: Patrick Arcaro

ABSENTEES: Tom Perkoski

GUEST: Jon Arcaro by conference call and Jeff Fees in the board room

MINUTES: A motion was made by Mark Verzella to approve the minutes from the July 23rd. Board meeting with corrections and was seconded by John Hagstrom. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.

August 6, 2020 MEETING MINUTES: Patrick Arcaro made a motion to accept the minutes from the August 6th. meeting and it was seconded by Bill Kennedy. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.

GUEST: Jeff Fees spoke about the electrical issues in the PCM and he is to e-mail Sheri Dawson with his information. This has been an ongoing problem and the Port Authority has been trying to rectify the situation. It is agreed that the load level is good; it is the GFI supply load that is being questioned. The Port Authority will continue open lines of communication.

CORRESPONDANCE: Denver Spieldenner

- Health Department report
 - They completed their inspection of the docks and informed the Port Authority about a few missing Backflow Prevention units.
- Security Technologies
 - It was agreed that they would place a camera on the old blue maintenance building located by the PCM Marina at a cost **\$1,153.54**
- Jim Greenfield sent the Port Authority an e-mail about launching his kayak. He wrote that in the past he would launch from the sandbar with purchasing a seasonal pass and with the sandbar being closed, could he still purchase a seasonal pass to launch from another area? This will be discussed more in the future.
- Lake Erie Water Report
 - The report predicts we could drop another eight to ten inches by the end of September.
 - At the present time we about six inches lower than a month ago.

- George Peterson read a card from the Conneaut Convention Visitors Bureau stating that the Conneaut Port Authority has been selected as the 4th. Quarter Spotlight Business for 2020. The award will be presented at the September 8, 2020 meeting. The Conneaut Port Authority board members are invited to attend the meeting.
- D-Day coordinators involved with the Higgins Boat met with Denver Spieldenner and Bill Kennedy to work on the details for them to perform practice runs with the Higgins Boat. They will dock at the Public Dock and use the Sandbar for overnight. They will be there September 3rd, 4th. & 5th. and they are responsible for monitoring the boat.

CONNEAUT PORT AUTHORITY

HARBORMASTER REPORT AUGUST 20, 2020

- **DOCKS**
 - We continue to repair dock damage as it occurs. Fairly minimal at this time. Most of the repairs are on F dock in the Lagoon.
 - We are still having some problems in PCM. These problems are mainly on A dock. I have asked our electrician to investigate a way to check each boat for issues. Our system seems to be working as it should.
- **#1 WELTON ROAD**
 - The siding and windows are complete.
 - The west overhead door has been installed.
 - Signage placement for the Float N Fly is an issue. We are discussing where the sign should be placed.
- **SANDBAR**
 - This area is still closed to vehicle traffic at this time.
 - The area is being heavily used by swimmers, sun bathers, jet skis, and kite boarders.
- **RESTROOMS AND PAVILION**
 - The restrooms are still being cleaned on a daily basis and there is one shower open for use in the men's and women's restrooms in PCM.
 - The pavilion remains closed.
- **MEMORIAL BENCHES**
 - The memorial benches (8) arrived at the end of last week. We are in the process of assembling them and should start to place them by the end of this week. These should all be in place by the end of next week, weather permitting.
- **MISC.**
 - We continue to monitor our employee temperatures daily. We have not had any cases of the Covid-19 so far.

- **We have been working on cleaning up the upper lot above the sewer plant. We have built racks for steel storage and have scrapped quite a bit of old lumber that is no longer useable.**
- **We need to apply for a grant for tire removal. This would be through the EPA and should not cost us anything. We have received these grants in the past.**
- **Our insurance policy through PEP of Ohio has been reviewed to make sure we have the proper coverage and the payment has been made. We are covered through June of 2021.**

**Respectfully submitted:
Denver Spieldenner
Harbormaster Conneaut Port Authority**

DOCK REPORT: Sheri Dawson

As for the Lagoon area, we have three docks still available and they are 20 feet and under. As for next season, the waiting list has 15 people, but only four new boaters. Out of the 15 on the waiting list, 11 are needing docks for boats 27 and over in length. We have nothing available for that size of boat. Without larger docks we cannot accommodate incoming boaters. We need length and width. I have about 25 on the relocation list, but most of them we cannot accommodate to move. Once again, these are larger boats and we just do not have the dock space to move them. I continue to do the dock walks and get feedback from our Dockholders. For the most part things are going smoothly, still having Electrical issues, but moving along.

LAUNCH RAMP REPORT: Sheri Dawson

Between July 24th. thru noon August 20th. we have had 1804 boat launches. The ramp attendants worked a total of 299 hours during this time.

TRANSIENT REPORT: Sheri Dawson

As of August 10, 2020, our transient docks have been used 105 nights this season.

FINANCE REPORT: Patrick Arcaro

- We are working on the process to exit Heartland as our credit card company.
- Aaron Joslin made the motion to approve the Finance Report and it was seconded by Mark Verzella. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.
- Patrick Arcaro made the motion to pay the Current Bills and Bill Kennedy seconded the motion. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.

LEASE COMMITTEE REPORT: Bill Kennedy

- Bill Kennedy reported that the lease committee minus Tom Perkoski decided that they are putting to the board for a vote of an increase in the Jet Ski dock rental for the 2021 season. The increase is \$50.00 and that makes the 2021 Jet Ski dock rental \$400.00 for the season.

- Bill Kennedy made the motion for a resolution to add \$50.00 to the Jet Ski dock rental for the 2021 season bringing the total to \$400.00 and it was seconded by Mark Verzella. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, and Mark Verzella Abstained by: John Hagstrom. Motion carried.
- Bill Kennedy spoke about starting the process with updating the Breakwall Lease.

GRANTS & PLANNING: Aaron Joslin

- Spoke to InSite regarding the creation of a Comprehensive Plan for the Port Authority
- Inclusive Project Planning Program offers a 50/50 matching grant up to \$20,000
 - Team NEO is administering grant through Jobs Ohio
- Will help us view the marina redevelopment as a single project with several potential phases

ADVERTISING/COMMUNICATION: Nothing to report

POLICY COMMITTEE: George Peterson

- He spoke about the PEP Forgiveness Loan process
- He thanked everyone for their help on the By Laws and said that they now have a good foundation and if things need to change down the road that is fine. Each board members received a copy at tonight's meeting.
- He told them that in the red folder was information from the completed audit.

ENVIRONMENTAL COMPLIANCE: George Peterson spoke in Tom Perkoski's absence

- ODNR
- ARMY CORE
- OHIO EPA
- Drilling for core samples

OLD BUSINESS:

- Memorial Benches have arrived and are in the process of being installed.

NEW BUSINESS:

- George Peterson provided each one with a copy of the new standing committee structure.
- Committee meetings are to be limited to three attending.
- John Hagstrom made the motion to excuse Tom Perkoski due to illness from tonight's meeting and it was seconded by Bill Kennedy. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.
- John Hagstrom spoke about transient dockage
- John Hagstrom wanted to know about the process of diesel fuel tank being installed. The board informed him that the topic has been in discussion and needs further reviewing. At the present time it is only known that one dock holder has a diesel permit and follows rules and regulations provide by the fire department for proper fueling of his boat.
- Asked about possible expansion of the Fuel Dock area and what the Fuel Dock provides.
- George Peterson asked John Hagstrom to work with Tom Perkoski about the diesel topic.

- John Hagstrom informed the board about the parking situation and he recommended a designated parking space for the police department. It was agreed between board members that Denver Spieldenner and the maintenance crew will install a sign.
- Jon Arcaro told the board that he had been contacted about how good the public dock area looked. A job well done.

MOTIONS:

Resolved #57-20... A motion was made by Mark Verzella to approve the minutes from the July 23rd. Board meeting with corrections and was seconded by John Hagstrom. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.

Resolved #58-20... Patrick Arcaro made a motion to accept the minutes from the August 6th. meeting and it was seconded by Bill Kennedy. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.

Resolved #59-20... Aaron Joslin made the motion to approve the Finance Report and it was seconded by Mark Verzella. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.

Resolved #60-20... Patrick Arcaro made the motion to pay the Current Bills and Bill Kennedy seconded the motion. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.

Resolved #61-20... Bill Kennedy made the motion for a resolution to add \$50.00 to the Jet Ski dock rental for the 2021 season bringing the total to \$400.00 and it was seconded by Mark Verzella. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, and Mark Verzella Abstained by: John Hagstrom. Motion carried.

Resolved #62-20... John Hagstrom made the motion to excuse Tom Perkoski due to illness from tonight's meeting and it was seconded by Bill Kennedy. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.

Resolved #63-20... At 6:55 p.m. Bill Kennedy made the motion to Adjourn and Mark Verzella seconded the motion. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.

ADJOURNMENT:

At 6:55 p.m. Bill Kennedy made the motion to Adjourn and Mark Verzella seconded the motion. Roll Call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Mark Verzella and John Hagstrom. Motion carried.