

CONNEAUT PORT AUTHORITY
929 BROAD STREET
CONNEAUT, OHIO 44030
August 22, 2019

Meeting was called to order by Chairman, Wally Dunne, at 6:30 p.m.

PRESENT: Bill Kennedy, George Peterson, Aaron Joslin, Tom Perkoski, Heather Gelfer, Babs Legeza, and Denver Spieldenner.

ABSENTEES: Patrick Arcaro

GUESTS: Several dock holders

MINUTES: A motion was made by Aaron Joslin to approve the July minutes and seconded by Bill Kennedy. Motion carried.

AUDIENCE PARTICIPATION: Jeff Fees, Dock Holder discussing possible rate increase, continuing electrical issues, intentions of wi-fi, discuss loud music from restaurant.

CORRESPONDANCE: Denver Spieldenner

- Army Corp of Engineers newsletter predicting by January 2020 water should drop 20”.
- 2nd Perch & Pilsner Festival – bleachers for water show – advertisement
- Conneaut High School Volleyball High School – donation
- Energy Savings Rebates from First Energy – lighting electronics and more
- Growth Partnership – 31st Annual Awards, Tues, Sept 17th
- Conneaut Moose Lodge Annual Golf Tournament Hole \$25 sponsor

FINANCE REPORT: Babs Legeza

- Amendments will need to be made to the estimated resources and appropriations as discussed at the work session

- A couple of expense lines, such as utilities and trash removal and sanitation seem to be trending to exceed appropriations as well

- For July disbursements, it was noted the annual insurance premium was paid, as was a significant portion of the contract for the financial statement audit

- In August, the economic development fund will reflect the receipt of funds from the City, as well as payments to InSite to catch on invoices which had been missing from the beginning of the year

George Peterson made a motion to approve the adjustments to revenue and expense side and seconded by Tom Perkoski, motion carried.

A motion to accept the finance report was made by Bill Kennedy seconded by George Peterson. Motion carried.

Heather Gelfer made the motion to pay the current bills and Aaron Joslin seconded. Motion carried.

COMMENTS FROM THE CHAIR: Wally Dunne

Congressman David Joyce, City Manager Jim Hockaday and Wally Dunne met together and discussed several items, one of which was the West Breakwall gap and the importance to our harbor along with the highwater levels and erosion relief.

Credit Line has been received and proposal packet to be turned over to finance committee.

Motion was made by Aaron Joslin to present Corky Erdman with a commendation for saving three people and seconded by George Peterson, motion carried.

Economic Development: None

Next work session will be Thursday, September 4th .

Next board meeting will be Thursday, September 19th .

CONNEAUT PORT AUTHORITY
HARBORMASTER REPORT AUGUST 22, 2019

- DOCKS
 - The power is still off for most of the PCM Marina. We have restored power to the pavilion and part of C dock.
 - We are unable to get the ground fault breakers for this marina that we had originally planned on. The supplier is now saying the manufacturer is indicating these breakers will not work for our situation. The marina will require extensive rewiring to create various zones with separate ground faults. We are working with our electrical contractor to determine the cost of this upgrade.
 - All problems that were found by the Conneaut Health Board during their recent inspection have been corrected.
 - The pile driving for docks D, E, and F has been scheduled with Lake Shore Towing in Erie, Pa. This work will be done in October of this year.
- SANDBAR
 - The sandbar is still closed due to high water.
 - The main gate was damaged by a vehicle but has been repaired.
- #1 WELTON RD.
 - We are continuing to mow and trim this property.
 - We are still waiting for the Water Department to install a water meter.
- FUEL DOCK
 - We installed the new sewer pump and it is operational now. We have placed a message to our dock holders on Facebook notifying them of this repair.
- D-DAY
 - No major problems this year.
 - We moved ice machines and other equipment used for the event.
 - We dug trenches on the beach and then filled them in after the event.
 - We graded the sandbar road after the tanks rutted it up.

- We estimate we spent at least 54.75 hours helping with D-DAY.
- MISC.
 - We continue to operate on reduced hours in the Maintenance Department. This will continue until shut down in the Fall.
 - We had some power issues at Public Dock due to a storm this past weekend, but these have been corrected except for the security cameras. We are waiting on Security Technologies to correct this situation.
 - We have created some additional parking on our lot above the Wastewater Treatment Plant. This will be used for overflow parking from the Public Dock on busy boating days.
 - The USACE is in the process of dredging the harbor.
 - We are installing a handrail along the north end of the Lagoon Marina. We are using railing that we purchased several years ago from the Conneaut General Electric plant.
 - Parking Signs brought in by Dock Holders and mirror tag that Dock Holders are proposing to use. Two were tacked up by pavilion on west side of restaurant. Discussion was had regarding monitoring this. This will need to go before the policy committee.

Respectfully submitted:

Denver Spieldenner
Harbormaster Conneaut Port Authority

DOCK REPORT: Sandee Wilkerson

- Launches for the month: 2,387
- Launch Ramp Monthly Income: \$14,322
- Launch Ramp Wages Paid: \$4,867
- Transient Docks Income for the month is \$525

LEASE REPORT: George Peterson

George advised we would be reviewing a policy for temporary vendor fees to be charged during special events. Bill Kennedy stated that invoicing should be done for \$75 to the two vendor who were down at public dock during D Day.

RFP for Welton Road will be advertised soon.

Discussion was had regarding the vacant lots to be utilized for parking during D Day in the future for additional revenue.

GRANTS & PLANNING REPORT: William Kennedy

Bill inquired about payment to Foth and the status. Wally advised it had been sent. Also Bill stated we are waiting on meeting with Poggemeyer engineering firm and Aaron advised it would be a September meeting. We need to work with them for fall grant applications for channel markers.

ADVERTISING: Aaron Joslin

Perch and Pilsner advertisement for water show was done.

POLICY REPORT: Wally Dunne

Meeting with Wally, Bill, Denver and Sandee for Rules and Regulations for mailing.

DOCKS AND FACILITIES: None

ENVIRONMENTAL COMPLIANCE: None

OLD BUSINESS: Foth assignment came in under \$10,000 figure. Dock maintenance was reviewed by Denver and we are on target with a plan.

NEW BUSINESS: Marina electrical service – we are waiting on electrician to give us new estimates as original breaker plan will not work now, review of policy and procedure manual, and finance committee meeting to readjust finances.

Bill Kennedy made a motion to excuse Patrick Arcaro from the August 22nd meeting and Wally Dunne from July meeting seconded by Aaron Joslin, motion carried.

MOTIONS:

Resolved #38-19... A motion was made by Aaron Joslin to approve the July minutes and seconded by Bill Kennedy. Motion carried

Resolved #39-19... George Peterson made a motion to approve the adjustments to revenue and expense side and seconded by Tom Perkoski, motion carried.

Resolved #40-19... A motion to accept the finance report was made by Bill Kennedy seconded by George Peterson. Motion carried.

Resolved #41-19... Heather Gelfer made the motion to pay the current bills and Aaron Joslin seconded. Motion carried.

Resolved #42-19... Motion was made by Aaron Joslin to present Corky Erdman with a commendation for saving three people and seconded by George Peterson, motion carried.

Resolved #43-19... Bill Kennedy made a motion to excuse Patrick Arcaro from the August 22nd meeting and Wally Dunne from July 18th meeting seconded by Aaron Joslin, motion carried.

Resolved #44-19... George Peterson made a motion adjourn and to go into Executive Session and it was seconded by Heather Gelfer, motion carried, meeting adjourned.

Resolved #45-19... Bill Kennedy made a motion to come out of Executive Session at 8:14 pm. and seconded by Aaron Joslin, Motion carried.

Resolved #46-19... Bill Kennedy made a motion to increase dock fees \$100 per dock for 2020 and \$100 for 2021 with no anticipated increase for 2022, seconded by Tom Perkoski, motion carried.

Resolved #47-19... George Peterson made a motion to increase jet ski fees \$25 for 2020, \$25 for 2021 and no anticipated increase for 2022 and transient dock fee increase \$10 for 2020 only and Heather Gelfer seconded, motion carried.

Resolved #48-19... George Peterson moved to adjourn the meeting and Bill Kennedy seconded. Motion carried.

ADJOURNMENT:

The Chairman of the Board entertained a motion to adjourn the meeting at 7:55 p.m., and go into Executive Session. George Peterson made a motion adjourn and to go into Executive Session and it was seconded by Heather Gelfer, motion carried, meeting adjourned.

Executive Session was called at 8:05 pm

Roll Call: PRESENT: Wally Dunne, Bill Kennedy, George Peterson, Aaron Joslin, Tom Perkoski, Heather Gelfer and Denver Spieldenner.

Bill Kennedy made a motion to come out of Executive Session at 8:14 pm. and seconded by Aaron Joslin, Motion carried.

Roll Call: PRESENT: Wally Dunne, Bill Kennedy, George Peterson, Aaron Joslin, Tom Perkoski, Heather Gelfer and Denver Spieldenner.

Board entered back into session at 8.15 pm.

Bill Kennedy made a motion to increase dock fees \$100 per dock for 2020 and \$100 for 2021 with no anticipated increase for 2022, seconded by Tom Perkoski, motion carried.

George Peterson made a motion to increase jet ski fees \$25 for 2020, \$25 for 2021 and no anticipated increase for 2022 and transient dock fee increase \$10 for 2020 only and Heather Gelfer seconded, motion carried.

George Peterson moved to adjourn the meeting and Bill Kennedy seconded. Motion carried.

Meeting was adjourned at 8:30 pm

The next regularly scheduled board meeting will be held on September 19, 2019, at 6:30 p.m. at 929 Broad Street, Conneaut, Ohio.

Respectfully Submitted,

Wally Dunne, Chairman