

CONNEAUT PORT AUTHORITY
929 BROAD STREET
CONNEAUT, OHIO 44030
January 23, 2020

Meeting was called to order by Chairman, George Peterson, at 6:00 p.m.

PRESENT: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Tom Perkoski, Heather Gelfer, Denver Spieldenner and Babs Legeza

ABSENTEES: Wally Dunne

GUEST PRESENT: Jon Arcaro, Council President

MINUTES: A motion was made by Patrick Arcaro to approve the minutes from the November 21st. Board meeting and was seconded by Bill Kennedy. Motion carried.

AUDIENCE PARTICIPATION: Courtney Fobes, #1 Welton Road Project

CORRESPONDANCE: Denver Spieldenner

- Advertising items were turned over to: Heather Gelfer
- County Tax Exemptions Refund is coming.

Economic Development:

Appraisal of property is about one month out.

CONNEAUT PORT AUTHORITY
HARBORMASTER REPORT JANUARY 23, 2020

- **DOCKS**
 - **We have had some damage on F dock in the Lagoon Marina. One dock is loose from the main stringer and has been chained to prevent it from floating away. We will repair it when the weather permits. We also have two more docks on F dock that are loose and just needed bolts tightened.**
 - **A dock in the Lagoon has quite a bit of damage. Most of the arms that anchor the dock to the wall have pulled out of the cement. The ramp on the north end has pulled loose from the cement wall and will have to be modified and re-installed. The electric is severed on the south end and the water line has been pulled out of the dock. We will try a different anchoring system and make other needed repairs as soon as the weather breaks. The preliminary estimate for**

repairs is \$2,000 or less for material. We won't know exactly how much damage we have until we can tear part of the dock decking off to inspect underneath it.

- Currently, all the other docks look to be okay.
- **SANDBAR**
 - If the water levels stay the same or recede, we should be able to open this area in the Spring.
 - We need to move two of the security cameras from the north end to the pole we erected near the sandbar gate last year.
- **PORTSIDE MARINE**
 - The steel siding has been installed on the workshop at this business. It looks very nice.
- **ELECTRIC UPGRADES TO PCM**
 - This job has been awarded to DJ Engineering and Electric.
 - The contractor is ordering materials and will begin work by April. This work is scheduled to be completed by May 1 when our season begins.
- **#1 WELTON ROAD**
 - We are researching the natural gas supply so we can get heat into this building.
 - We need to insulate and drywall part of the ceiling.
 - We need to do some electric work in the building. One of the breaker panels needs replaced. We have the panel. Several new outlets need installed and will be ground faulted.
 - We City Water Department needs to install the water meter and we need to run new lines in the building.
 - We need to build an ADA compliant restroom and run water lines and sewer lines.
 - We need to modify the locking mechanism on the two gates.
- **MISC.**
 - We have had no waterline issues so far this winter.
 - We did have to have one of the zone valves for the heating system in the Breakwall Restaurant building replaced.

- **We have had no problems with the heat in any of our other buildings so far.**
- **Our maintenance crew will be returning to work on February 4th to begin work at #1 Welton Road.**

Respectfully submitted:

Denver Spieldenner

Harbormaster Conneaut Port Authority

DOCK REPORT: Sheri Dawson

We are in the process of contacting the dock holders on the Relocation List and once, we complete the Relocation List and have confirmed opened docks; then we will begin contacting the ones on the Waiting List.

We plan to have both processes completed by the February meeting.

FINANCE REPORT: Patrick Arcaro

- Re-send the Invoice to Conneaut City.
- Aaron Joslin made the motion to approve the November Disbursements report and it was seconded by Bill Kennedy. Motion carried.
- Bill Kennedy made the motion to approve the December Disbursements report and Tom Perkoski seconded. Motion carried.
- A motion was made by Patrick Arcaro and it was seconded by Aaron Joslin to accept the Amended Appropriations. Motion carried.
- Aaron Joslin made the motion to accept the Financial report and it was seconded by Tom Perkoski. Motion carried.
- Bill Kennedy made a motion to Increase Estimated Resources based on the Economic Development Funds coming in and it was seconded by Aaron Joslin. Motion carried.

LEASE COMMITTEE REPORT: Bill Kennedy

Bill Kennedy provided a comprehensive report of the upcoming goals.

- JAN 2020: Review all of the CPA leases and informally appoint an advocate/point of contact for each. We spread the monitoring load but also establish some modicum of control. Previously when everyone monitored that meant NO ONE monitored.
- FEB/MAR 2020 –Bring all leases up to date and draft any applicable “Requests for Proposal” to update/renew
- Suggestions???

GRANTS & PLANNING: Aaron Joslin

- Grant Funding Identification & Process
- Select Grant Application
- Finalize Organization Chart
 - Identifying Committees Interacting

ADVERTISING: Heather Gelfer

- Chamber getting paid

- Centerpiece for the Ashtabula County Leadership Raffle
 - Sandbar Passes
 - Restaurant Passes
- Ashtabula County Leadership Raffle cost is \$100.00 per ticket
- Facebook advertising for marketing purposes would cost about \$200.00 per month
- One day per month a \$1.00 from each launch ramp fee would go towards community projects/organizations plus donations. More information to come shortly.
 - GOALS:
 1. Weekly Facebook Post
 2. Monthly Press Releases
 3. Create Handout
 4. January Insite Press Release

POLICY COMMITTEE: George Peterson

- Kyle Smith
 - By Laws
 - Policy & Procedures

ENVIRONMENTAL COMPLIANCE: Tom Perkoski

- Trash Removal is moving ahead
- Great Lakes Restoration Initiative Grant
 - Submittals by February 14, 2020
- NFWF Grant = Not Us (Pass)
- OLEC Meeting still working on
- Ohio Clean Marinas Certification is moving ahead about ¾ completed
- Stone Lab OSU Decision Makers Workshop in July
- Algae Bloom
- NPS IS is being monitored, but not a goal at this time
 - Turkey Creek, Conneaut Creek, Cassel Run,
 - City is testing three watersheds
- Solidify positions with Poggemeyer

OLD BUSINESS:

- Line of Credit with First Commonwealth Bank; they will provide us with a Letter of Commitment within the next week.
- Security Technologies for maintenance; we paid \$1,920. last year, without this service it would have cost us \$3,700.
- Travel Expenses

NEW BUSINESS:

- Committee Goals (already discussed early & appreciate all the dedication)
- Conneaut City Limits Music Festival will be held June 12th. & June 13th.
 - Sparky's, Breakwall BBQ, Bucci Vineyards, Evergreen Park Campground are the participants.
 - Possible parking locations: K-Mart Plaza, Save-A-Lot Plaza, Port Authority owned lots on Day Street & Harbor Street.

MOTIONS:

Resolved #01-20... A motion was made by Patrick Arcaro to approve the minutes from the November 21st. Board meeting and was seconded by Bill Kennedy. Motion carried.

Resolved #02-20... Aaron Joslin made the motion to approve the November Disbursement report and it was seconded by Bill Kennedy. Motion carried.

Resolved #03-20... Bill Kennedy made the motion to approve the December Disbursement report and Tom Perkoski seconded. Motion carried.

Resolved #04-20... A motion was made by Patrick Arcaro and it was seconded by Aaron Joslin to accept the Amended Appropriations. Motion carried.

Resolved #05-20... Aaron Joslin made the motion to approve the Financial report and it was seconded by Tom Perkoski. Motion carried.

Resolved #06-20... Bill Kennedy made a motion to accept the Increase Estimated Resources based on the Economic Development Funds coming in and it was seconded by Aaron Joslin. Motion carried.

Resolved #07-20... At 7:03 p.m. the motion was made to move into Executive Session. Bill Kennedy made the motion to move into Executive Session and it was seconded by Patrick Arcaro. Motion carried.

Resolved #08-20... At 7:27 p.m. Bill Kennedy made the motion to exit Executive Session and seconded by Aaron Joslin. Motion carried.

Resolved #09-20... Aaron Joslin moved to adjourn the meeting and Bill Kennedy seconded. Motion carried.

ADJOURNMENT:

At 7:03 p.m. the motion was made to move into Executive Session. Bill Kennedy made the motion to move into Executive Session and it was seconded by Patrick Arcaro. Motion carried.

Roll call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin, Tom Perkoski and Heather Gelfer.

At 7:27 p.m. Bill Kennedy made the motion to exit Executive Session and seconded by Aaron Joslin. Motion carried.

Aaron Joslin moved to adjourn the meeting and Bill Kennedy seconded. Motion carried.

Meeting was adjourned at 7:34 p.m.