

Monthly Board Meeting 6/16/22

Conneaut Port Authority
929 Broad Street
Conneaut, Ohio 44030
June 16, 2022

Meeting was called to order by Chairman George Peterson, at 6:00 PM

Present: George Peterson, Bill Kennedy, Bill Kline, Mark Verzella, Tom Perkoski, Babs Legaza, Aaron Joslin, Patrick Arcaro (via phone), Terri Trisket, Jon Arcaro

Welcome and introduction: Introduced board to new administrative assistant

Minutes: Disposal of previous meetings minutes -motion to accept previous meetings minutes by Bill Kline, second by Mark Verzella-All yeas minutes passed.

Audience Participation-

Nothing at this time.

Correspondence to be read into the minutes: Lake water level will be 12-18" down from last year. Read by Tom Perkoski

Maintenance update: Report prepared by Paul Gavin and read by George Peterson

Docks:

- F-DOCK has electrical issues, Dave DiFilippo, electrician, is replacing wires under the dock and is replacing braklers
- Replaced boards on walkway E-Dock
- Replaced connecting plates on B-Dock in the lagoon
- Put ladder in for jet ski dock PCM

Vehicles:

- The two trucks have recalls for wiper arms
- We got the New Holland tractor back with a new clutch in it

Other:

- Playground equipment is out of Malek Park it is at the maintenance shop will be installed week after next
- Cracks on the tennis courts have been filled with sand to be sealed.
- We have the permits for the rope fence for Park Ave and Moses Cleveland
- Dumpster enclosures are in
- Power for the kayak building is in and so is side window
- We had some camera work done
- We have two new hires; one for maintenance and one for sandbar/launch ramp
- Brush pile is finally burnt on sand bar

- Waiting for Capp Steel so we can pick up stairs for parking lot on Welton Road
- George remarked how excellent the grounds work looked now that our team was handling the mowing and trimming.

Dock Report- Prepared by Denver Spieldenner, read by George Peterson.

PCM:

- 84 docks rented
- 8 unrented all are floating docks
- 27 jet ski docks rented

Lagoon:

- 166 Docks rented
- 16 unrented docks
- 1 police boat dock
- 13 Jet ski docks rented

374,825 collected for dock and jet ski dock rentals

\$4,225 still owed on rented docks. Denver is in the process of contacting dock holders who still have an outstanding balance.

Treasurers report- Babs Legeza and Patrick Arcaro

Huntington is assessing us a \$13 fee monthly. George reached out and discovered that \$3.00 of it is for reporting and \$10.00 is for online banking. He has a meeting set up next week to obtain further information.

\$20,000.00 for our portion of the Insite contract

Budget adjustments- See attached

Changes made to estimated resources due to refund and appropriations for lawn care

Tax on the Kubota- have submitted our tax exemption paperwork twice. They now owe us a credit near \$700.00 due to the taxes we have paid. George will follow up tomorrow.

Motion to amend appropriations and estimated resources based on the attached worksheet- Motion made by Aaron Joslin, second made by Tom Perkoski, all yea's motion passed

Motion to pay current bills- motion made by Mark Verzella, second made by Bill Kline, all yea's motion passed.

Motion to approve Treasurer's report- Motion made by Aaron Joslin, second made by Bill Kennedy, all yea's motion passed.

Lease Committee-Bill Kennedy

Working with Denver regarding cleaning up the Portside Marine lease.

Tracked down the grant information to upgrade security cameras. Bill has contacted the Ashtabula County Sheriff's Office for more information. Financial reports

Leases for the snow cones and sandwich carts are completed- need to speak with the snow cone vendor regarding trash disposal.

Dean Ave Park updates: looking forward to swapping out the equipment, suggested that the board members be involved in the installation of the new equipment from Malek Park. Would like to look into getting a sign for the park with our logo on it.

PEP plus grant potentially to be used for new throw rings, need to collect invoices.

Grants and Planning- Aaron Joslin

Still waiting to hear regarding the planning grant, things look good. They were supposed to announce awards in early June but it has not happened yet.

Communications, Advertising, and Sponsorship- Bill Kline

Sponsored the downtown coaches club at white level for \$150.00

Sponsored a hole for the Chamber of Commerce golf outing for \$100.00

Environmental compliance- Tom Perkoski

Article on bird tracking in Tuesday's Star Beacon, digital only. Hoping to also put the article in the Courier maybe next week.

Tom will be on Jim and Martha on 6/17/22

The Sandbar now has signs proclaiming it is a federally protected ecology site. As well as sign saying no dogs permitted.

Dog area signs also posted

Sponsored boat safety check with the LEBC. Had around a dozen boats. This is the last of the documentation needed to obtain platinum level Clean Marina certification Bill Kennedy suggested that we might want to consider hosting another one.

Monster Boat Float will be July 10th

Fireworks flyer shows food, we will be having a BBQ vendor and two other fair food vendors. We are still accepting new vendors.

Fireworks donors will be shown on our Facebook page. List provided of current donors.

Platinum Level Clean Marina should be completed by late July.

Tom shared a video from Motus.org regarding our bird tracking station on the sandbar. He will be getting the links to be added to our website and social media.

Old business- George Peterson

QuickBooks- Terri Trisket recommended we purchase the software version as opposed to the online version based on cost. She will collaborate with Babs to see which of the software versions is the best fit for our needs.

New Business-

Season passes for the launch ramp are selling well we have sold close to 100 of them. A report was provided to show the sales.

Sandbar concerns- loss of business over dogs, only sold 4 tickets last Saturday. This decision was based on safety concerns.

Police officer patrolling for the summer- will send us an invoice.

Patrick Arcaro suggested that we code the steel steps to have them paid for using grant funds rather than take it from the maintenance budget.

We will be taking the benches from Malek Park to use at Dean Ave. Park. We will also be obtaining a bike rack from the city.

George is working with the Conneaut Board of Tourism to put a Conneaut sign on the public dock. It is recommended that the sign be in script with lighting. George will work to obtain a quote

Contributions from the Port Authority for fireworks: it is recommended that we contribute \$500.00. Motion made by Bill Kline, seconded by Bill Kennedy, all year's motion passed.

Follow up on the welcome to Conneaut sign to put on the Float and Fly building. George will get a quote for this as well as the Conneaut public dock sign.

Note date change for next board meeting July 28, 2022 at 6:00 PM

Motion to Adjourn by Bill Kennedy, seconded by Tom Perkoski.

