

CONNEAUT PORT AUTHORITY  
929 BROAD STREET  
CONNEAUT, OHIO 44030  
November 21, 2019

Meeting was called to order by Chairman, George Peterson, at 6:30 p.m.

PRESENT: George Peterson, Bill Kennedy, Patrick Arcaro, Wally Dunne, Aaron Joslin, Tom Perkoski, Heather Gelfer, Denver Spieldenner and Babs Legeza

ABSENTEES: None

MINUTES: A motion was made by Aaron Joslin to approve the minutes from the October 7<sup>th</sup> work session meeting and was seconded by Patrick Arcaro. Motion carried.

A motion was made by Aaron Joslin to approve the minutes from the October 24<sup>th</sup> Board meeting and was seconded by Wally Dunne. Motion carried.

AUDIENCE PARTICIPATION: None

CORRESPONDANCE: Denver Spieldenner

- Wildfire asking for a donation. Was tabled until later in the meeting.
- Lake Erie Baseball team asking for a donation. Was tabled until later in the meeting.
- True Green lawncare inquiring about if we are going to use their services in 2020. Denver expressed his opinion about having our own employees do it.

LINE OF CREDIT:

- George Peterson and Patrick Arcaro will continue their research into this matter in 2020.

**Poggemeyer** is willing to meet with the committees on a monthly basis, either as a whole or individual committees.

**Dredging Project** will be turned over to Poggemeyer and KS; with the consideration of adding Foth to the project for assistance.

## CONNEAUT PORT AUTHORITY

### HARBORMASTER REPORT NOVEMBER 21, 2019

- **Docks**
  - **The pile driving on docks D, E, and F in the Lagoon has been completed.**
  - **We have repaired all loose and/or broken hinges on sections of B dock in the Lagoon.**

- Two of the dock anchors on A dock in the Lagoon pulled out of the cement wall they were attached to. We have attached cables and turnbuckles to keep this dock section in place over the Winter. In the Spring we will drive pilings to secure this dock. (We have the pilings and necessary brackets to complete this job.)
- We repaired two broken water lines in the Lagoon and we will have at least one more in the PCM Marina that will need attention next Spring.
- The northern approach ramp to A dock in the Lagoon will need to be relocated next season because high water pulled it away from the cement it was attached to. This should not be an expensive repair and we anticipate it can be done in one day.
- **SANDBAR**
  - We did not do any cleanup on the sandbar this Fall. If the water levels permit we will put a crew out there as soon as possible in the Spring so we can open this area to the public.
- **WINTER SHUTDOWN**
  - Winter shutdown is complete.
- **PORTSIDE MARINE**
  - The siding on the repair shop will be replaced before December 20<sup>th</sup> according to the contractor we hired to do the work.
- **ELECTRIC UPGRADES TO PCM**
  - We have contacted three contractors to get quotes on this upgrade but so far have only received pricing from one.
- **MISC.**
  - All crew members are done for the season with the exception of our Administrative Clerk.
  - The office will close at the end of the day on November 27, 2019 and reopen on January 6, 2020.
  - We will be checking the mail weekly and the heat in all buildings several times per week when necessary.

**Respectfully submitted:**

**Denver Spieldenner**

**Harbormaster Conneaut Port Authority**

Additional information to be included in the Harbor Master Report:

Still trying to collect information and quotes to have more of a concrete figure for the much-needed electrical improvements/repairs.

DOCK REPORT: Sheri Dawson

- Launches for the month:55
- Launch Ramp Monthly Income: \$330.00
- Launch Ramp Wages Paid: \$337.85
- Transient Docks Income for the month is 0

FINANCE REPORT: Patrick Arcaro

- A motion was made for \$13,165.00 to amend previous appropriations.
- Patrick Arcaro made the motion to accept the Treasurer's report and it was seconded by Wally Dunne. Motion carried.
- Bill Kennedy made the motion to pay the current bills and Heather Gelfer seconded. Motion carried.
- A motion was made by Aaron Joslin and seconded by Wally Dunne to make any needed appropriations. Motion carried.
- We will move forward working with Certified Payments and try to have one resolution to complete the transition.
- Stop having Heartland be our credit card service provider and do the appropriate process for exiting Heartland.
- Bill Kennedy made the motion to complete the transition to the new credit card company, which will be Certified Payments and seconded by Tom Perkoski. Motion carried.

KeyBank update involves the ability to re-write the note with the city. It would involve us paying \$1,700.00 in fees. The \$30,000.00 note is not needed to be paid by us. Aaron Joslin made the motion for the resolution to write the note with the city and it was seconded by Tom Perkoski. Motion carried.

ADVERTISING: Aaron Joslin

The meeting that was held on: November 15<sup>th</sup>. provided very positive information. Marketing Brochure and Property Cards. They will meet with In-Site on a regular monthly basis.

FOTH/KS: Tom Perkoski

Changeover taken place.  
1975 study he reviewed.

POGGEMEYER: Bill Kennedy

Funding Matrix  
Community Development Block Grant (CDBG)  
PCM money?

LINE OF CREDIT:

Commonwealth      No mortgage from Port Authority      Credit Worthiness  
Research will continue in 2020  
City will back us for collateral.

Restructuring of Committees: George Peterson  
See attached committee sheet.

Clean Marina Certification: Tom Perkoski  
Ohio Sea Grant and ODNR

Denver talked about the Storm Sewer location.

Contest for Cleanest Boater etc. was discussed.

Christmas Party: Wally Dunne

We have approximately 40 people who plan to be in attendance. It was discussed to have a cap of no more than \$1,000.00 to be spent for the Christmas Party. Bill Kennedy made the motion to accept having a cap of no more than \$1,000.00 spent and it was seconded by Tom Perkoski. Motion carried.

COMMUNITY: Heather Gelfer

Heather spoke about us getting more involved in our community. She discussed about the Food Bank and including the boaters; asking them to participate in the food/donation events.

Heather also spoke about some community activities such as: water safety for children; possibly including the Y = Club. Her focus was just trying to get us to think outside of our box and get more involved within our community.

Water Level Report:

We are 23 inches below the highest water level; and approximately 10 to 12 inches lower now than at the peak for the season.

Hopefully the Sandbar will be open summer of 2020. At the present time other than a lot of debris it is in good condition, speaking from a water level aspect.

2020 DRAFT APPROPRIATIONS: Patrick Arcaro

Patrick explained in detail the 2020 Preliminary Budget Proposal which included Draft Appropriations and it is on file.

They thanked Denver and his crew for a great year.

Wally Dunne made the motion to accept the Preliminary Budget Proposal and it was seconded by Aaron Joslin. Motion carried.

PCM MARINA REPORT:

It was suggested that it could take over a four-year period to rebuild. It will be turned over to Poggemeyer to research it and help with advisement.

MOTIONS:

**Resolved #68-19...** A motion was made by Aaron Joslin to approve the minutes from the October 7<sup>th</sup> work session meeting and was seconded by Patrick Arcaro. Motion carried.

**Resolved #69-19...** A motion was made by Aaron Joslin to approve the minutes from the October 24<sup>th</sup> Board meeting and was seconded by Wally Dunne. Motion carried.

**Resolved #70-19...** Patrick Arcaro made the motion to accept the Treasurer's report and it was seconded by Wally Dunne. Motion carried.

**Resolved #71-19...** Bill Kennedy made the motion to pay the current bills and Heather Gelfer seconded. Motion carried.

**Resolved #72-19...** A motion was made by Aaron Joslin and seconded by Wally Dunne to make any needed appropriations. Motion carried.

**Resolved #73-19...** Bill Kennedy made the motion to complete the transition to the new credit company, which will be Certified Payments and seconded by Tom Perkoski. Motion carried.

**Resolved #74-19...** Aaron Joslin made the motion for the resolution to write the note with the city and it was seconded by Tom Perkoski. Motion carried.

**Resolved #75-19...** Bill Kennedy made the motion to accept having a cap of no more than \$1,000.00 spent for the Christmas Party and it was seconded by Tom Perkoski. Motion carried.

**Resolved #76-19...** Wally Dunne made the motion to accept the Preliminary Budget Proposal and it was seconded by Aaron Joslin. Motion carried.

**Resolved #77-19...** At 7:50 p.m. the motion was made to move into Executive Session. Heather Gelfer made the motion to move into Executive Session and it was seconded by Aaron Joslin. Motion carried.

**Resolved #78-19...** Wally Dunne made a motion to exit Executive Session at 8:35 p.m. and seconded by Bill Kennedy. Motion carried.

**Resolved #79-19...** Heather Gelfer made a motion to allow George Peterson to sign the promissory note on Welton Road property with the Conneaut Foundation to extend repayment of the note to December 31, 2020. Tom Perkoski seconded the motion. Motion carried. Aaron Joslin abstained.

**Resolved #80-19...** Aaron Joslin moved to adjourn the meeting and Heather Gelfer seconded. Motion carried.

#### ADJOURNMENT:

At 7:50 p.m. the motion was made to move into Executive Session. Heather Gelfer made the motion to move into Executive Session and it was seconded by Aaron Joslin. Motion carried.

Executive Session was called at 8:00 pm.

Roll call: George Peterson, Bill Kennedy, Patrick Arcaro, Wally Dunne, Aaron Joslin, Tom Perkoski and Heather Gelfer.

Wally Dunne made a motion to exit Executive Session at 8:35 p.m. and seconded by Bill Kennedy. Motion carried.

Heather Gelfer made a motion to allow George Peterson to sign the promissory note on Welton Road property with the Conneaut Foundation to extend repayment of the note to December 31, 2020. Tom Perkoski seconded the motion. Motion carried; Aaron Joslin abstained.

Aaron Joslin moved to adjourn the meeting and Heather Gelfer seconded. Motion carried.

Meeting was adjourned at 8:39 p.m.