

CONNEAUT PORT AUTHORITY
929 BROAD STREET
CONNEAUT, OHIO 44030
March 26, 2020

Meeting was called to order by Chairman, George Peterson, at 6:00 p.m.

PRESENT in the Board Room: George Peterson, Bill Kennedy and Denver Spieldenner
CONFERENCE CALLING: Patrick Arcaro, Aaron Joslin, Tom Perkoski and Babs Legeza

ABSENTEES: Heather Gelfer

MINUTES: A motion was made by Bill Kennedy to approve the minutes from the February 20th. Board meeting and was seconded by Tom Perkoski. Motion carried.

GUEST PRESENT: Courtney Fobes

Courtney Fobes thanked the Port Authority for all their hard work and dedication on working on the building at 1 Welton Road and she is planning to open around the first of May.

CORRESPONDANCE: Denver Spieldenner

Denver Spieldenner spoke about the projected water levels. The forecast projects that water level could be about four inches higher than June of 2019.

George Peterson spoke about the changes within the Port Authority not allowing the public to walk in and changes within the maintenance department as well. Plus, the maintenance door is locked to the public. We are all working together to move forward during the COVID 19 virus.

Denver Spieldenner also spoke about the changes that have taken place within the maintenance department to deal with COVID 19. He has limited contact between workers and reduced the number of employees in the maintenance shop at one time. Denver also has split up the crew on the job sites as well. Also, employees are stopping in the mornings prior to arriving for work to have their temperatures taken.

CONNEAUT PORT AUTHORITY

HARBORMASTER REPORT MARCH 26, 2020

- **DOCKS**
 - **We are just starting to inspect our docks. We know we have some damage to the docks in all areas as well as broken water lines, and electrical issues.**
 - **Our crew will be concentrating on the docks starting next week.**

- **SANDBAR**
 - **We are working on the road to the sandbar. We will have it open for the public within the next two weeks weather permitting.**
 - **We have about one third the amount of public use area as we had last season.**
 - **We will be attempting to remove the cameras and the camera pole soon. It is surrounded with water at this time.**

- We will have to level the sandbar guard shack and reinstall the electric to this building.
- **ELECTRIC UPGRADES TO PCM**
 - DJ Electric will be starting to rewire this marina later this week or early next week. We may have one or two of our crew helping to remove the electric pedestals thus speeding up the repair process.
 - We are paying invoices for this job in \$5,000 increments as the job progresses and material is purchased. We have a \$42,000 cap on this job.
- **#1 WELTON ROAD**
 - The furnace has been installed along with all the necessary duct work.
 - We are waiting for the gas line to be installed by the gas company. The hire a private contractor to do this work. We have been told this should happen within the next two weeks.
 - The water meter and backflow preventer have been installed.
 - We are waiting on a quote to finish running the water lines and installing the sink, commode, hot water tank, and the kitchen sink and grease trap.
 - The fence and gate have been moved to be even with the back of the building.
 - We need to decide what to do about the windows.
 - Both door locks have been changed and keys supplied to the incoming tenant. We have keys in the office key locker as well as in the maintenance department.
- **MISC.**
 - The Chevrolet pickup truck had to have a new fuel pump installed.
 - The Chevrolet Envoy had to have a new wheel bearing, tie rod, and two new tires.
 - The furnace in the office quit running and we had to have it serviced. One of the circuit boards quit working.
 - No water line problems in any of our buildings so far this year.
 - Our crew is split into two groups. We are allowing no more than three people in the break room at a time. We are sanitizing all areas frequently. We are making sure our people take precautions to stay healthy. We are all getting our temperatures taken daily by the fire department. So far all is well.
 - The office is locked to the public. We are taking phone calls and payments can be made by check or credit card. Our mailbox is available for drop off.

Respectfully submitted:

Denver Spieldenner

Harbormaster Conneaut Port Authority

Denver also provided additional information about Broken Docks and the Sandbar. Yes, they are planning to have the Sandbar ready to open; however, it will depend on if they are permitted to open with the current restrictions about social distancing and the COVID 19 situation.

April 1st. Dock Payments were extended to May 1st. because of the COVID 19 situation.

DOCK REPORT: Sheri Dawson

As of right now, payments are still arriving; however, questions have been on the increase. Are we extending the April 1st. deadline and if so, when will it be extended to? We still have some docks available in the PCM area. Most available size is: 22 ft. to 24 ft. We have a few docks available in the Lagoon and the most available size there is: 20 ft. & under. Yes, we have a few other sizes available, so just call us at 440-593-1300 and we would be happy to provide you with available dock information. Conneaut Port Authority at the present has discontinued walk in traffic, but we are open. Monday thru Friday 9 a.m. to 1 p.m. We have a secured mailbox on the premises; as well as we are receiving mail.

You can also e-mail us: cpaadmin@conneautportauthority.com with any questions.

Address for mailing is Conneaut Port Authority 929 Broad Street Conneaut, Ohio 44030

George Peterson suggested at the February 20th. Board meeting that the Port Authority think about offering a three-year contract to Jet Ski owners who are willing to commit to a three-year dock lease with their Jet Ski's. In exchange the Port Authority would provide them with a Jet Ski platform. This was revisited at the March 26th. Board meeting and it was decided that those interested in a jet ski dock with a new platform that they would need to pay for all three year's upfront. Current jet ski dock holders would remain on a yearly fee basis.

FINANCE REPORT: Patrick Arcaro

- Poggemeyer for three months in 2019 was: \$1,500.00
- City still owes us for Insite and Babs will e-mail John Williams about this matter
- Aaron Joslin made the motion to approve payment of the Current Bills and it was seconded by Tom Perkoski. Motion carried.
- George Peterson made the motion to approve the Financial Report and Bill Kennedy seconded the motion. Motion carried.
- Reimbursement for the passing of a dock holder was approved

It was discussed and in full agreement that going forward, upon death of any dock holder; reimbursement is approved without waiting for a Board Meeting approval.

Further discussion and a policy will be constructed to handle this matter going forward.

LEASE COMMITTEE REPORT: Bill Kennedy

- Bill Kennedy provided a status report about Lease Updates.

GRANTS & PLANNING: Aaron Joslin

- Nothing new to report; all is going smoothly

ADVERTISING/COMMUNICATION: George Peterson provided Heather's report.

- Banner for 1 Welton Road location is finished and the size is: 2 ft. by 20 ft.

POLICY COMMITTEE: George Peterson

- By Laws Format = working on them
- 13 pages for the Rules and Regulation section

ENVIRONMENTAL COMPLIANCE: Tom Perkoski

- ODNR on board with possibly holding a demonstration for Fly Fishing at 1 Welton Road
- Sept. 9th. is the Ohio Lake Erie Conference and will be held at Camp Calvary

MOTIONS:

Resolved #18-20... A motion was made by Bill Kennedy to approve the minutes from the February 20th. Board meeting and was seconded by Tom Perkoski. Motion carried.

Resolved #19-20... Aaron Joslin made the motion to approve payment of the Current Bills and it was seconded by Tom Perkoski. Motion carried.

Resolved #20-20... George Peterson made the motion to approve the Financial Report and Bill Kennedy seconded the motion. Motion carried.

Resolved #21-20... At 6:40 p.m. the motion was made to move into Executive Session. Bill Kennedy made the motion to go into Executive Session and it was seconded by Patrick Arcaro. Motion carried.

Resolved #22-20... At 7:33 p.m. motion to end Executive Session was made by George Peterson and seconded by Bill Kennedy. Motion carried.

Resolved #23-20... At 7:35 p.m. A Resolution was made that Board Members would suspend their compensation starting April 1, 2020 until further notice. Resolution accepted.

Resolved #24-20... At 7:37 p.m. George Peterson moved to adjourn the meeting and Aaron Joslin seconded. Motion carried.

ADJOURNMENT:

At 6:40 p.m. the motion was made to go into Executive Session. Bill Kennedy made the motion to go into Executive Session and it was seconded by Patrick Arcaro. Motion carried.

Roll call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin and Tom Perkoski

At 7:33 p.m. George Peterson made the motion to exit Executive Session and seconded by Bill Kennedy. Motion carried.

At 7:35 p.m. A Resolution was made that Board Members would suspend their compensation starting April 1, 2020 until further notice. Roll call voting was conducted. Resolution Adopted.

Roll call: George Peterson, Bill Kennedy, Patrick Arcaro, Aaron Joslin and Tom Perkoski

At 7:37 p.m. George Peterson moved to adjourn the meeting and Aaron Joslin seconded. Motion carried.

Meeting was adjourned at 7:37 p.m.