

Monthly Board Meeting November 20, 2025

Conneaut Port Authority
929 Broad Street
Conneaut, Ohio 44030
11-20-25

Meeting was called to order at 5:30 PM by Chairman Bill Kline

Board Members Present: Bill Kline, Patrick Arcaro, Kristina Daugherty, Mark Presley (virtually-left at 5:51), Debbie Newcomb, Tim Kraus

Absent:

Staff: Denver Spieldenner, Terri Trisket

Others in attendance: Dan Armstrong and Billy, Conneaut Creek Float and Fly

Minutes: Disposal of previous minutes-Motion to accept minutes from the October Board Meeting

Motion: Tim Kraus ; second: Mark Presley

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Correspondence:

none

Audience Participation:

none

Harbormaster Report:

CONNEAUT PORT AUTHORITY

HARBORMASTER REPORT NOVEMBER 20, 2025

• **Docks**

o All docks have been winterized and shut down for the season.

o All water lines have been blown out and electric shut off.

o We have added extra ropes to F dock in the Lagoon to try to prevent damage from wind and waves.

• **Misc.**

o We have received 60 new electric pedestals for PCM.

o We have received 20 new trash containers made from Trex type material.

o We have received 10 new picnic tables made from treated lumber and assembled by the A Tech students. They will be assembling 10 more tables for us. We will send them a thank you letter of appreciation.

o All vehicles, mowers, and tractors have been serviced.

o We still have some inside work to finish up but should be complete by the second week of December.

Respectfully submitted: Denver Spieldenner

Harbormaster Conneaut Port Authority

-The blue tractor will need to have the air conditioning repaired and the zero turn mower will need a repair to the slide seat prior to the 2026 season

Dock report:

Dock Report

November 20, 2025

Board Meeting

2026 contracts

Contracts have been sent out electronically and for those without email addresses on file in the mail. They were due back November 1. I have a few that should be coming in this week or next due to slow mailing. After Thanksgiving I will be reaching out to dock holders who have not completed their contracts. This will be their one and only opportunity to keep their docks. I will begin filling open docks from the relocation/wait list before Christmas.

Jetski \$667- 14

PCM A Dock 1-40 \$2101,- 25

41-46 \$2460-4

PCM B Dock 3-4 6-29 \$1845- 12

PCM C Dock 1-13 \$2101-7

Lagoon A Dock 6-11 \$1281-3

12-22 \$1845-5

23-44 \$2460-16

Lagoon B Dock 3-47 odd numbers \$1486-10

6 \$1281-1

8-44 even numbers \$2101-16

Lagoon C Dock 1-5 including 4W & 30 \$1845-3

6-28 \$1281-6

Lagoon D Dock 1-19 \$1281-11

20 \$2101-1

Lagoon E Dock 2-30 even numbers \$1281-4

1-29 odd numbers \$1845-7

31\$2101-1

Lagoon F Dock 2-34 even numbers \$1845- 6

1-35 odd numbers \$2101-14

Office updates:

- NFWF has reach out for revisions on our Costal Resilience design/engineering project. This is a very good sign. This typically means our project is being seriously considered! This is a 1.1million dollar project to design/engineer/permit the barrier island and begin investigations on the reach 10 bluff erosion.
- To complement the NFWF grant we are seeking funds through the Lake Erie Community Grant. If awarded, this will push the project towards 100% design and permitting.
- We have worked with three companies to secure quotes to upgrade our camera system. I will seek out grant funding to help with this project.

- Our ARC application (\$250,000) for the sewer and water project on Naylor Drive was selected to move to full proposal. Bill and I attended the workshop last Friday and I have some additional documents to collect and then upload everything into the salesforce portal. At this point in the process it is noncompetitive. As long as we can provide all the necessary documents we will receive the funding.
- We will be able to request reimbursement for up to \$94000 of the dock pedestals and B Dock because we have remaining funds from ODNR. This will stretch into next year as they hold 10% until project completion.
- I am working with the Marina Team to put together a comprehensive ask for the marina and Naylor drive projects for the next round of State and Federal funding.
- Bill and I are set to meet with the County Commissioners on Tuesday November 25 to further discuss way we can partner with the County on our economic development projects.

Financial reports: Patrick Arcaro

Motion to accept Treasurer's reports

Motion: Kristina Daugherty ; second: Tim Kraus

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Motion to ratify the payment of October's bills

Motion: Patrick Arcaro; second: Debbie Newcomb

Vote: Yes-5; No:-none; Abstentions-1 Kristina Daugherty

Motion Carried

Motion to accept the appropriation adjustments as written

Motion: Patrick Arcaro; second: Kristina Daugherty

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Old Business:

New Business:

Committee Reports

Grants and Planning:

Environmental:

Finance: The finance committee met to complete the 2026 preliminary budget

Communications:

Lease:

Facilities:

Dean Ave Park: The new owners of the adjacent apartments would like to obtain the current parking lot in exchange for putting in a new parking lot. This will expand parking for the apartments. This will all be done at no cost to the CPA. Due to the terms of the property transfer, this transaction will need to go to the City for approval.

Motion to give the Board Chair permission to negotiate the parking lot agreement at Dean Ave Park

Motion: Tim Kraus; Second: Kristina Daugherty

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Christmas Celebration

The idea would be to host something similar to last year at Lake Erie Boat Club. Pizza and Salad provided any everyone brings a dessert or a dish to share.

The celebration will take place December 18 from 5-7 PM

Cameras

Terri and Denver have worked with three different companies to begin obtaining quotes on upgrading the camera system.

One of the companies offers a grant support program. At no cost to the Port they will assist with searching for and obtaining grants to help cover the cost of cameras. The only stipulation is we use their cameras.

ARC Resolution

Resolution 25-3

The CPA Board Authorizes the application for ARC funding for the Naylor Drive Sewer and Waterline Project in the amount of \$250,000. This will be matched with \$112,000 CDC funding (awarded), \$100,000 ARPA funds (awarded) and \$ 839,157.00 in OEPA/WPCLF funding (anticipated by City of Conneaut). The total project cost is \$1,301,157.

Motion: Kristina Daugherty ; second: Tim Kraus

Vote: Bill Kline-yes

Patrick Arcaro-yes

Kristina Daugherty-yes

Tim Kraus-yes

Debbie Newcomb-yes

Yes-All; No:-none; Abstentions-none

Motion Carried

2026 Budget

Used this years spending and revenue as a guide. We will use the \$9000.00 overpayment towards the principle on our note with the city

Motion to accept the 2026 temporary budget

Motion: Tim Kraus; Second: Kristina Daugherty

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Motion to enter Executive Session to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal) and to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official at 6:15 pm.

Motion: Kristina Daugherty; second: Tim Kraus

Vote: Bill Kline-yes

Patrick Arcaro-yes

Kristina Daugherty-yes

Tim Kraus-yes
Debbie Newcomb-yes
Vote: Yes-All; No:-none; Abstentions-none
Motion Carried

Motion to exit executive session at 7:22 pm
Motion: Patrick Arcaro; second: Kristina Daugherty
Bill Kline-yes
Patrick Arcaro-yes
Kristina Daugherty-yes
Tim Kraus-yes
Debbie Newcomb-yes

Vote: Yes-All; No:-none; Abstentions-none
Motion Carried

Current litigation:

It is time to negotiate a settlement on the workers' compensation litigation
Motion to allow Board Chairman to negotiate the settlement with our attorney.
Motion: Tim Kraus; Second Debbie Newcomb
Vote: Yes-All; No:-none; Abstentions-none
Motion Carried

Motion to Adjourn made at 7:22 PM
Motion: Tim Kraus; second: Kristina Daugherty

Motions:

25-63 Motion to accept minutes from the October Board Meeting
Motion: Tim Kraus ; second: Mark Presley
Vote: Yes-All; No:-none; Abstentions-none
Motion Carried

25-64 Motion to accept Treasurer's reports
Motion: Kristina Daugherty ; second: Tim Kraus
Vote: Yes-All; No:-none; Abstentions-none
Motion Carried

25-65 Motion to ratify the payment of October's bills
Motion: Patrick Arcaro; second: Debbie Newcomb
Vote: Yes-5; No:-none; Abstentions-1 Kristina Daugherty
Motion Carried

25-66 Motion to accept the appropriation adjustments as written
Motion: Patrick Arcaro; second: Kristina Daugherty
Vote: Yes-All; No:-none; Abstentions-none
Motion Carried

25-67 Motion to give the Board Chair permission to negotiate the parking lot agreement at Dean Ave
Park
Motion: Tim Kraus; Second: Kristina Daugherty

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-68 Motion to accept resolution 25-3

Resolution 25-3

The CPA Board Authorizes the application for ARC funding for the Naylor Drive Sewer and Waterline Project in the amount of \$250,000. This will be matched with \$112,000 CDC funding (awarded), \$100,000 ARPA funds (awarded) and \$ 839,157.00 in OEPA/WPCLF funding (anticipated by City of Conneaut). The total project cost is \$1,301,157.

Motion: Kristina Daugherty ; second: Tim Kraus

Vote: Bill Kline-yes

Patrick Arcaro-yes

Kristina Daugherty-yes

Tim Kraus-yes

Debbie Newcomb-yes

Yes-All; No:-none; Abstentions-none

Motion Carried

25-69 Motion to accept the 2026 temporary budget

Motion: Tim Kraus; Second: Kristina Daugherty

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-70 Motion to enter Executive Session to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal) and to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official at 6:15 pm.

Motion: Kristina Daugherty; second: Tim Kraus

Vote: Bill Kline-yes

Patrick Arcaro-yes

Kristina Daugherty-yes

Tim Kraus-yes

Debbie Newcomb-yes

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-71 Motion to exit executive session at 7:22 pm

Motion: Patrick Arcaro; second: Kristina Daugherty

Bill Kline-yes

Patrick Arcaro-yes

Kristina Daugherty-yes

Tim Kraus-yes

Debbie Newcomb-yes

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-72 Motion to allow Board Chairman to negotiate the settlement with our attorney.

Motion: Tim Kraus; Second Debbie Newcomb

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-73 Motion to Adjourn made at 7:22 PM
Motion: Tim Kraus; second: Kristina Daugherty