

Monthly Board Meeting 7/28/22

Conneaut Port Authority
929 Broad Street
Conneaut, Ohio 44030
July 28, 2022

Meeting was called to order at 6:00 PM by Chairman George Peterson

Board Members Present: George Peterson, Bill Kennedy, Bill Kline, Tom Perkoski, Aaron Joslin, Patrick Arcaro,

Absent: Mark Verzella

Staff: Babs Legeza, Denver Spieldenner, Terri Trisket

Others in attendance: Mike Lutes & Miriam Lutes-Dockholders; Nate Moyer & Brian Arnold- Oasis Marinas, Jon Arcaro- City Council President, Brian Haytcher-Star Beacon.

Minutes: Disposal of previous minutes-Motion to accept minutes from the June Board Meeting

Motion: Bill Kline; second: Tom Perkoski

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Correspondence:

Army Corps of Engineers monthly bulletin: Lake water level will be twelve inches lower than last August. Read by Denver Spieldenner

Audience Participation:

Mike Lutes addressed the board regarding a concern with his Jet Ski dock. The older jet ski platforms in his dock are not compatible with his jet skis posing a safety hazard. He is requesting to switch to a vacant dock, swap out the platforms, or purchase new which he would be willing to contribute to.

Maintenance update: prepared by Paul Gauvin, read by George Peterson

- Replaced boards on A-dock and F-dock
- Fix water line on A-dock, C-dock in PCM after storm
- Repair jet ski dock holders on B-dock in PCM after storm
- Repair dock A-41 broke free had to weld in new supports

Vehicles:

- Still waiting for wiper arms for recall both trucks
- Ford f-150 need to go in for taillight not working

Misc:

- Playground equipment is starting to go in the park
- Removed telephone poles from Malek park
- All tires that were picked up off the sand bar were picked up by EPA
- Cut telephone poles for parking lots rope fence
- Put ladders in for jet ski docks in the PCM

- Had issues with lift station at the boat ramp restrooms

Dock report: Terri Trisket/ Denver Spieldenner

As of July 23, 2022 Open Docks

Lagoon

A-5 (20ft and under)

B- 3 (21 ft and under)

D-1 (21 ft and under)

E- 3 (21ft and under)

PCM

B-8regular and 2 narrow (24ft and under)

Total of 22 open docks

We have had a few inquiries regarding discounting rates for the remainder of the season.

I have been working at writing our waiting list and relocation list policies so that they better serve our dock holders and allow us to put boats in docks.

We have had numerous inquiries for jet ski docks. I have five people on the waiting list for a jet ski docks currently.

Shared Launch Ramp and Sandbar reports detailing the wages paid out versus the money brought in.

June: Sandbar -\$1510; Launch ramp +\$16231.44

Financial reports: Patrick Arcaro/Babs Legeza

-Huntington \$13 fee. We will be keeping the online banking (\$10). We can get rid of (\$3) charge for paper statements as those can be printed from the online portal.

-Money paid to Float and Fly needs recoded as fireworks as it was the purchase of the kayak for the July 4th Raffle.

-No appropriations this month

Motion to accept Treasurer's reports

Motion: Bill Kennedy; second: Tom Perkoski

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Motion to ratify the payment of June's bills

Motion: Bill Kline; second: Patrick Arcaro

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Lease Committee: Bill Kennedy

Trash situation was addressed with the snow cone providers

Dean Ave Park: Bill Kline

-Crew is installing playground equipment currently.

-Plan is to fill the cracks on the tennis courts

Grants and Planning: Aaron Joslin

-Still waiting to hear on the award for the planning grant, no awards have been given yet.

-Channel Markers-Paul has obtained the coordinates allowing us to apply for the Coast Guard Permit.

Communications: Bill Kline

-We have an advertisement in the D-Day 2022 Commemorative Magazine produced by the Gazette.

Environmental: Tom Perkoski

-There was a nice article in the Courier about our Bird Tracking station at the Sandbar this month.

-We should be set to obtain our Platinum Level Clean Marina certification in August

-The bacteria advisory has been lifted.

Old Business:

-The Fourth of July festivities and fireworks were a huge success. We would like to get a banner and an ad in the Star beacon to thank all those who donated.

New Business:

- Fireworks 2023 kick-off. Bill Kline will head that committee. The vision is to have a festival with rides and pageants like in the past. We are beginning to fundraise for this now so businesses have the ability to plan for their donations.
- Motion to Excuse Mark Verzella
Motion: Bill Kennedy; second: Tom Perkoski
Vote: Yes-All; No:-none; Abstentions-none
Motion Carried
- Audit updates: No major findings but two recommendations were made.
 1. We need to record the purpose of executive sessions in the minutes when the board moves to executive session.
 2. We need to include our credit card policy in our policy handbook.

- Resolution 22-03 introduced by Aaron Joslin.

Description: A resolution to authorize CPA Chairperson to execute an agreement with Oasis Marina LLC a privately held marina management company out of Annapolis MD. a) Scope of Services include all those typically associated with the operation and management of a commercial marina b)The agreement is a 5 year renewable agreement unless terminated sooner pursuant to section 4 of the agreement or extended pursuant to section 3. c) Management fee shall be as outlined in the agreement Exhibit C.

Questions:

Jon Arcaro inquired as to the maintenance of Dean Ave Park, George assured him that the park would continue to be upkept by the Port Authority. Jon inquired as to the properties outside of the Port District, specifically Welton Road. Currently, they are outside of the Oasis agreement.

Motion to adopt resolution 22-03

Motion: Aaron Joslin; Second: Bill Kline

Roll Call Vote

George Peterson yes

Bill Kennedy yes

Bill Kline yes

Patrick Arcaro yes

Aaron Joslin yes

Tom Perkoski yes

Mark Verzella-absent

Yes-All; No-none; Abstentions-none

Resolution adopted

Public Comment:

- Jon Arcaro shared that the comments made at Monday’s city council meeting were that councilman’s views and did not reflect the views of the rest of the council.
- Jon asked about the “dead growth” on the sandbar. Tom answered that the goal is to eradicate the phragmites, and invasive species and replace it with native grass in order to create a fish spawning area. This is a three year program and is a process over time. The dead trees will naturally fall. We are able to selectively trim if needed. This is part of our requirements for our clean marina program.
- The City is working with Brobst Tree Services to finish work on Naylor Blvd.
- George introduced Officer Wade Stitt, the Port District Officer. Officer Stitt shared and update regarding the parking incident in early July. The case has been turned over to the Law Director.

Motion to Adjourn made at 6:50 PM

Motion: Bill Kline; second: Patrick Arcaro

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Motions:

Motion to accept minutes from the June 16, 2022 Board Meeting made by Bill Kline and was seconded by Tom Perkoski. Motion Carried.

Motion to accept Treasurer's reports made by Bill Kennedy and was seconded by Tom Perkoski. Motion Carried.

Motion to ratify the payment of June's bills made by Bill Kline and seconded by Patrick Arcaro. Motion Carried.

Motion to Excuse Mark Verzella was made by Bill Kennedy and seconded by Tom Perkoski. Motion Carried

Motion to adopt resolution 22-03 made by Aaron Joslin and seconded by Bill Cline. Motion Carried.

Motion to Adjourn made at 6:50 PM by Bill Kline and seconded by Patrick Arcaro. Motion Carried. x