

CONNEAUT PORT AUTHORITY
929 BROAD STREET
CONNEAUT, OHIO 44030
April 15, 2021

Meeting was called to order by Chairman, George Peterson, at 6:00 p.m.

PRESENT: George Peterson, Bill Kennedy, Aaron Joslin, Tom Perkoski, Mark Verzella, John Hagstrom and Denver Spieldenner

VIRTUAL: Babs Legeza

ABSENTEES: Patrick Arcaro

GUEST: Jon Arcaro and Eric Hrin (Virtual)

MINUTES: A motion was made by Tom Perkoski to approve the minutes from the March 18, 2021 Board meeting and was seconded by Bill Kennedy. Motion carried.

CORRESPONDENCE: Denver Spieldenner

- Corps of Engineers report says that they expect the water level for June to be around 14 inches lower this year than 2020. As of now, it is still going up and down, but down now.
- Denver informed the board that the Conneaut Convention and Visitors Bureau will be holding their monthly meetings here in our board room. They meet on the 2nd. Tuesday of each month at 6 p.m.
- The board was informed that the 18th. Annual Conneaut Creek Clean-Up Day will be held on May 8th. starting at 8:30 a.m. thru 1 p.m. Meet at the CLYO Ballfield.

CONNEAUT PORT AUTHORITY

HARBORMASTER REPORT APRIL 15, 2021

- **DOCKS**
 - **We are working on A-dock in the lagoon. As soon as we complete the work on this dock all slips will be ready for our boaters.**
 - **We will be working on needed repairs in the PCM marina next week. At this time it looks like most of our work will be leveling docks and removing the bridges we built last season to keep people out of the water. It looks like there is minimal damage in this marina.**

- We will be turning on the water in both marinas the last week of April.
- We have some electrical repairs needed in the Lagoon marina. These will need to be done by DJ Engineering. It looks like the repairs are mostly loose conduit.
- We will be installing a floating dock on the north side of the LEBC pier for use by Harbor Yak. They will be attaching a kayak port to this dock.
- **SHEDS**
 - We need to connect the electric supply to the sandbar shed on the north side of the gate.
 - We need to put our sandbar attendants shed in place on the south side of the gate.
 - We are waiting on the shed for Harbor Yak. As soon as it is in place we will connect the electric and water to it.
 - Market Place sheds are on hold.
 - We are consulting with the Ashtabula County Building Department on how to anchor our sheds.
- **MISC.**
 - Our work trailer for the Maintenance Department is complete and is working out well for us.
 - We purchased a 2009 John Deere Gator to be used as a utility vehicle at the port.
 - We have purchased light kits for the Gator and the golf cart to bring them up to City code so they pass inspection and can be licensed to operate in the port area.
 - We have been using our ramp crew to pick up trash and other debris in the port area as well as the sandbar.
 - We are still waiting delivery of our new work trucks.
 - Channel marker buoys will be put in place this week, weather permitting.
 - The new flag pole is in place in the PCM marina. We will be placing a wind sock on the top of this pole to indicate the wind direction to aid our boaters.
 - Our underground fuel tank registration with the State of Ohio has been completed.
 - We will be working on removing the ballpark fencing at Lakeview Park for use on our Day Street property for boat storage.
 - We are in the process of placing Canadian blue stone in our traffic islands at Public Dock. This is improving the appearance of the PD.
 - We have ordered a replacement window for the Launch Ramp building. The old window will not raise and lower properly. Cost is approximately \$192.

Respectfully submitted:
Denver Spieldenner
Harbormaster Conneaut Port Authority

Denver informed the board about his findings on the price reviews for a Ground Fault Tester and it going to cost \$3,200.00 and the board agreed that it is a budgeted item and for Denver to go ahead and order the item.

Denver told the board that he was ordering street signs and a variety of signs that are needed to be upgraded throughout the Conneaut Port Authority Marina.

Denver also made the board aware of a dead young bald eagle that was in the sandbar area. If anyone should happen to find any other dead birds, please keep him informed; that the game warden will be investigating any such findings.

DOCK REPORT: Sheri Dawson

PCM

In the **PCM** we have one empty dock that can accommodate a boat of 22-24 foot in length.

LAGOON

In the **Lagoon** we have 15 empty docks that accommodate boats of 20 feet and under in length. We have four empty docks that could accommodate boats of 21 feet and under in length.

Jet Ski docks are all full.

I am still working with Dockholders for updating their Insurance & Registration.

We have four new inquiries about wanting Jet Ski docks, but all platforms are sold.

I have recently added two new inquires with deposit to the waiting list for boat docks.

It still seems that boats over 26 feet and 10 plus beams are the most popular size.

This month alone I have received about 10 inquires; but only one we were able to accommodate.

George Peterson announced that there was a post being put on the website about the Restrooms and when the Docks will be ready to use. The Port Authority is still waiting for the Health Department to give a final release about cleaning the Restrooms. Season begins May 1, 2021.

FINANCE REPORT: Babs Legeza

Mark Verzella made the motion to approve the March 31, 2021 Finance Report as written and it was seconded by Tom Perkoski. Motion carried.

Aaron Joslin made the motion to pay the Current Bills and Mark Verzella seconded the motion. Motion carried.

LEASE COMMITTEE REPORT: Bill Kennedy

- Bill Kennedy informed the board about the changes with Transient Dockage for the 2021 season. Prices recommended by the Fuel Dock are as follows: 30 feet or less are going to be \$80.00 per night and 31 feet or longer are \$100.00 per night. Also, there will be a limit of 14 days consecutively and any longer request needs to be approved by the Port Authority. Add the change that the front of public dock boats can stay no longer than 7 consecutive days and beyond that it needs approval from the Port Authority.
- For the 2021 Season we will be providing a Seasonal Launch Ramp Pass for \$150.00 for the season and the pass will have the ability to track usage by using numbers.
- Daily Launch Ramp fee will remain at \$6.00 per launch for the 2021 Season.
- All Seasonal Pass holders will receive a sticker that will be placed on their boat alongside the registration number on the left-hand side for good visibility for the ramp attendants.
- All Seasonal pass stickers will be numbered, dated and contain the CPA logo.
- Conneaut Boat Club members will also receive launch stickers and will also need to place them alongside their registration numbers for good visibility for the ramp attendants.
- Bill Kennedy informed the board as to the pricing that was provided by CT Consultants for conducting a Parking Study and Dock Realignment project. They came in at not to exceed \$10,000. for the parking lot study and not to exceed \$7,000. for the dock realignment project. It was agreed upon by the board members to re-approach them for their amounts not to exceed \$10,000. total for the parking study and the dock realignment project together.
- Bill Kennedy informed the board that he is still working with Jefferson on the finalizing permits steps for the Sandbar Shack and the new building for the Harbor Yak. Jefferson has requested that CT Consultants draw up architectural plans for both buildings as to how they will be grounded in-place. Both are moving forward and plan to open in May.
- Icehouse Lease has been signed.
- Dockside Market has been put on hold until 2022 due to unexpected regulations.
- Harbor Yak is to meet next week to finalize some changes about their lease.

GRANTS & PLANNING COMMITTEE REPORT: Aaron Joslin

- Aaron explained what the PEP Plus Grant for \$1,000. was able to provide the Port.
 - 10 24-inch ring buoys
 - 4 4/20-foot absorbent socks for any spills
 - 2 boxes of absorbent pass
- Jobs Ohio is on the next year cycle

ADVERTISING/COMMUNICATION: Tom Perkoski

- Tom discussed about the press release that was coming out for the Dockside Market.
- He explained about how Insite was working to help provide “Our Story” to be understood throughout our new mission statement.
- Tom re-visited the Conneaut Sign idea which is coming in around \$8,000. but it was agreed the price should be closer to \$5,000. according to previous discussions.

- Tom also brought up the idea about a Lite Up Sign close to the Conneaut Creek Float & Fly location right by route 7 as you are entering Conneaut. This sign price came in at around \$6,000. and it was discussed to try and get it done around \$4,000.

ENVIRONMENTAL COMPLIANCE: Tom Perkoski

- Tom has been working on the PEP Grant process.
- Tom gave an updated report about the progress being made with the New Marina. He also informed the board that the previous number for removal has now been changed to about 40,000 yards of shale. Tom is checking into ways of reusing the shale material.
- Tom is checking into the Erosion Emergency Assistance Grant.
- On May 25, 2021 Tom will be attending Water Resources Protection
- Sandbar samples will begin one week prior to Memorial Day.
- Tom is also working on an Invasive Species Analysis for the Sandbar area.

OLD BUSINESS: George Peterson

- George asked the board to provide their opinion into which possible Mission Statement they felt best described the Port Authority and the description which reads: *“The Conneaut Port Authority is committed to provide Conneaut a safe and environmental-friendly community through development and recreational opportunities in collaboration with community partners”*. The above description was agreed as a foundation to build upon.
- There will be a public forum held on Wednesday, April 28, 2021 at 8:00 a.m. at the Conneaut Public Library to discuss the Mission Statement with Insite.

NEW BUSINESS: George Peterson

- John Hagstrom will be the Captain Liaison to provide information to the board.
- It was requested that John also includes the Border Patrol and the Charter Captains.
- John Hagstrom asked the board about a seasonal pass for the sandbar, and he was told “yes” there is already a seasonal sandbar pass in-place.

Bill Kennedy made the motion to go into Executive Session to discuss personnel 2021 and Real Estate at 6:55 p.m. and Tom Perkoski seconded the motion. Roll Call: George Peterson, Bill Kennedy, Aaron Joslin, Tom Perkoski, Mark Verzella and John Hagstrom. Motion carried.

Aaron Joslin made the motion to come out of Executive Session at 7:30 p.m. and Mark Verzella seconded the motion. Roll Call: George Peterson, Bill Kennedy, Aaron Joslin, Tom Perkoski, Mark Verzella and John Hagstrom. Motion carried.

MOTIONS:

M21-022... A motion was made by Tom Perkoski to approve the minutes from the March 18, 2021 Board meeting and was seconded by Bill Kennedy. Motion carried.

M21-023... Mark Verzella made the motion to approve the Finance Report and it was seconded by Tom Perkoski. Motion carried.

M21-024... Aaron Joslin made the motion to pay the Current Bills and Mark Verzella seconded the motion. Motion carried.

M21-025... Bill Kennedy made the motion to go into Executive Session to discuss personnel 2021 and Real Estate at 6:55 p.m. and Tom Perkoski seconded the motion. Roll Call: George Peterson, Bill Kennedy, Aaron Joslin, Tom Perkoski, Mark Verzella and John Hagstrom. Motion carried.

M21-026... Aaron Joslin made the motion to come out of Executive Session at 7:30 p.m. and Mark Verzella seconded the motion. Roll Call: George Peterson, Bill Kennedy, Aaron Joslin, Tom Perkoski, Mark Verzella and John Hagstrom. Motion carried.

M21-027... At 7:31 p.m. Bill Kennedy made the motion to adjourn the meeting and Tom Perkoski seconded the motion. Motion carried.

ADJOURNMENT:

At 7:31 p.m. Bill Kennedy made the motion to adjourn the meeting and Tom Perkoski seconded the motion. Motion carried.