

Monthly Board Meeting September 18, 2025

Conneaut Port Authority
929 Broad Street
Conneaut, Ohio 44030
9-18-25

Meeting was called to order at 6:00 PM by Chairman Bill Kline

Board Members Present: Bill Kline, Patrick Arcaro, Kristina Daugherty, Mark Presley, Debbie Newcomb, Tim Kraus

Absent:

Staff: Denver Spieldenner, Terri Trisket

Others in attendance: Nic Church

Minutes: Disposal of previous minutes-Motion to accept minutes from the August Board Meeting

Motion: Patrick Arcaro; second: Tim Kraus

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Correspondence:

LEBC letter: Lake Erie Boat Club sent a letter asking to have charter captains informed that they are a private club. It was there hope that this could be sent out with our contracts.

A letter will be sent out prior to the start of the next season.

Audience Participation:

Nic will speak with the City Manager about getting the parking lot lines painted.

Harbormaster Report:

Conneaut Port Authority

Harbormaster Report September 18, 2025

● Docks

○ Obsolete gfcis on docks D,E, and F in the lagoon have been removed.

○ Dock B in the lagoon needs some electrical upgrades that should be complete this season.

○ B dock in PCM will be removed at the end of this season to make way for its replacement next spring.

● Cameras

○ The sandbar camera is still off and may need to be replaced. We are working with Security Technologies and Great Wave Communications to figure out how to correct this problem.

○ The cameras on the north end of the lagoon are still out.

○ We are looking for a new camera system provider.

● Insurance

○ Are we looking for a replacement provider?

● Misc.

○ The water level is extremely low. We are having some issues at the launch ramps.

○ We need to replace both doors on the lagoon restrooms. They are resting out and this is causing issues with the door locks.

○ We are in the process of getting quotes for B dock replacement in PCM, new electric pedestals in PCM, fencing around our Day Street property for boat storage, ten new picnic tables, and bike racks for the harbor marina areas.

○ The pickle ball court fencing at Dean Avenue park has been painted. Most of the cracks in the asphalt have been filled by the Public Works Department.

○ We are still waiting for the Public Works Department to stripe the parking lot at the Smoke on the Water restaurant.

○ The water to the marinas and the marina restrooms will be shut off for the season on October 16th with the electric to follow soon after.

○ We need to make some repairs to the face of Public Dock where the PC Queen has caused some damage to the stand-offs. They will be billed for material and labor. We have talked to the owner of the PC Queen and he is aware of the issue.

Respectfully submitted: Denver Spieldenner
Harbormaster Conneaut Port Authority

Dock report:

Dock Report

September 18, 2025

Board Meeting

2025 contracts

For the 2025 season we were at 83% occupancy. We had 254 contracts and 304 slips available.

2026 contracts

Contracts are set to go out next week. I sent a precontract email out to the boaters regarding the change to our contract process and Michael will be posting a slightly abridged version on Facebook this weekend. Contracts take a few seconds to send out and are easy to update, edit, and adjust with the new system.

Office updates:

NFWF Costal Resilience Plan: Our final public meeting will be September 20, 12-4. This will be the culmination of the project. Please mark your calendars and attend if you are able!

The sandbar closed on September 1. All the winter maintenance has been completed. This year we were able to cover our employee expenses as well as pay for the portable restrooms for the sandbar and still have a small net profit of \$2600. This is largely due to the exceptionally warm weather and fantastic weekends we had in July and August.

The season is winding down. I am adjusting hours of operation to reflect on the weather and the waning daylight hours. Final shutdown of the fuel dock and launch ramp will be around October 15 depending on the weather.

Financial reports: Patrick Arcaro

Everything is fairly standard this month

Motion to accept Treasurer's reports

Motion: Mark Presley ; second: Debbie Newcomb

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Motion to ratify the payment of August's bills

Motion: Patrick Arcaro; second: Tim Kraus

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Motion to accept the appropriation and receipt adjustments as written

Motion: Debbie Newcomb; second: Kristina Daughety

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

Old Business:

Conneaut sign: quote from 2023 was \$17,000. The project was originally designed as a partnership with the City, CCVB, and the Port. Patrick and Kristina will work on refreshing the quote.

New Business:

Committee Reports

Grants and Planning:

Environmental:

Finance:

Communications:

Lease: Discussions will continue selling the Float and Fly building.

Fish cleaning station-it will cost roughly 10-12,000 to turn our existing shed into a very small fish cleaning station. We are still working out the best location, how to staff it, and what to do with waste

Insurance: Investigations into offering full time employees insurance. Not much to discuss.

Facilities committee: This committee will be responsible for oversight of marina operations and prioritization of improvements. This will help to prioritize the docks and protect our assets. Patrick suggested increasing our partnership with the City.

Mark, Debbie, and Tim volunteered.

Improvement quotes: Denver presented the following quotes:

The replacement of B dock with composite decking and with wood decking. Due to decreased maintenance costs the board decided on composite for \$62,500

Replacement of the electrical pedestals in the PCM \$50,424. These will be ordered.

To have Atech make the picnic tables it will be \$150 each in supplies. This will be ordered.

Fencing Day street will cost \$48,620 with and additional 10600 for an electronic gate. This will be further researched.

Bike racks are \$245 each. Patrick suggested talking to Atech to see if their welding class might be interested in fabricating some instead of purchasing.

Bill passed around the Pacesetter proclamation that was read at the ceremony on Tuesday September 16.

Motion to Adjourn made at 7:37 PM

Motion: Mark Presley; second: Tim Kraus

Motions:

25- 50 Motion to accept minutes from the August Board Meeting

Motion: Patrick Arcaro; second: Tim Kraus

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-51 Motion to accept Treasurer's reports

Motion: Mark Presley ; second: Debbie Newcomb

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-52 Motion to ratify the payment of August's bills

Motion: Patrick Arcaro; second: Tim Kraus

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-53 Motion to accept the appropriation and receipt adjustments as written

Motion: Debbie Newcomb; second: Kristina Daughety

Vote: Yes-All; No:-none; Abstentions-none

Motion Carried

25-54 Motion to Adjourn made at 7:37 PM

Motion: Mark Presley; second: Tim Kraus