

CONNEAUT PORT AUTHORITY  
929 BROAD STREET  
CONNEAUT, OHIO 44030  
November 15, 2018

Meeting was called to order by Chairman, Joe Raisian, at 6:30 p.m.

PRESENT: Joe Raisian, Bill Kennedy, Bill Cooper, Patrick Arcaro, Babs Legeza, Denver Spieldenner, George Peterson, Aaron Joslin, Debbie Vendely and Sandee Wilkerson.

ABSENTEES: Wally Dunne

MINUTES: A motion was made by Patrick Arcaro to accept the minutes from the October 18, 2018 board meeting, seconded by Bill Kennedy, motion carried.

A motion was made by Bill Kennedy to excuse Wally Dunne from the meeting, seconded by Bill Cooper, motion carried.

Joe discussed allowing horses on the Sandbar and the presentation that was made at the last meeting to discuss the issue. No decision was made.

GUESTS: No attendees

AUDIENCE PARTICIPATION: None

CORRESPONDENCE: No Report

ECONOMIC DEVELOPMENT: Joe Raisian advised that Jim Hockaday and he met regarding the Tourism Board's 2019 brochure. The CPA will join with the City of Conneaut to place an advertisement in their flyer.

Joe also noted that the CPA will join with the City of Conneaut and the Conneaut Foundation to start the interview process for the Economic Development Consultant.

FINANCE REPORT: Babs Legeza

Bab's discussed the comparison of the of dock income year to year.

Bill Kennedy mentioned that we are going to be billed from Security Technologies for the new camera at the Launch Ramp Office.

Bill Kennedy made the motion to approve the changes made to the Proposed Budget Amendments Report which consists of moving \$4,100 from Line 256 Former Maintenance Building to Line 215 Security, seconded by George Peterson, motion carried.

Patrick Arcaro made a motion to accept the Current Bills for payment, seconded by Bill Kennedy, motion carried.

Patrick Arcaro made a motion to accept the October 2018 Financial Report, seconded by George Peterson, motion carried.

#### MOTIONS:

**Resolved #60-18...**A motion was made by Bill Kennedy to excuse Wally Dunne from the meeting, seconded by Bill Cooper, motion carried.

**Resolved #61-18...**Bill Kennedy made the motion to approve the changes made to the Proposed Budget Amendments Report which consists of moving \$4,100 from Line 256 Former Maintenance Building to Line 215 Security, seconded by George Peterson, motion carried.

**Resolved #62-18...**Patrick Arcaro made a motion to accept the Current Bills for payment, seconded by Bill Kennedy, motion carried.

**Resolved #63-18...**Patrick Arcaro made a motion to accept the October 2018 Financial Report, seconded by George Peterson, motion carried.

**Resolved #64-18...**Bill Cooper made a motion for Resolution to adopt authorization to proceed in the pursuit of the Coastal Management Assistance Grant, seconded by Bill Kennedy, motion carried.

**Resolved #65-18...**Bill Cooper made a motion to adopt three (3) board members to be present in the room during a board meeting under the Ohio Revised Code Guidelines while teleconferencing or video conferencing, seconded by Bill Kennedy, motion carried.

**Resolved #66-18...**George Peterson made a motion to adopt the Temporary Budget for 2019, seconded by Bill Kennedy, motion carried.

#### DOCK REPORT: Debbie Vendely

Debbie gave the current Launch Ramp and Sandbar Income Reports for the board's review along with the 2017 reports for comparison.

Debbie also reported all the first installment dock deposits have been received.

#### GRANTS: Bill Cooper

Bill Cooper discussed the Clean Vessel Act Grant for the pump out station. He stated that we need to purchase the three pumps that are required and then submit the receipts to ODNR in order to receive the grant money.

Bill also stated that we have submitted the applications for the Navigation Aids Grant and the Boating Infrastructure Grant.

Bill Kennedy spoke about the renovation to the observation deck, however, he wanted to inform the board that the CPA was not approved to receive the Nature Works Grant.

Bill mentioned Foth Engineering and gave an update on the West Side Marina Project.

Joe Raisian announced a meeting to be held on November 16, 2018 with the Lake Erie Boat Club to negotiate their Lease with the CPA.

LEASES: No Report

HARBORMASTER REPORT: Denver Spieldenner

**CONNEAUT PORT AUTHORITY**  
**HARBORMASTER REPORT NOVEMBER 15, 2018**

- **We installed a new counter top for the sink in the men's restroom at the launch ramp.**
- **Fall shutdown is complete. All heating systems have been checked and are okay.**
- **We are working on cleaning out the Suntan room on Harbor Street. Our last day of work will be next Tuesday, November 20<sup>th</sup>.**
- **We are continuing to work with Foth Engineering on our west side marina project. Still waiting on our dredge permit from the USACE. They are waiting for the EPA to finalize dredged material deposit area.**
- **We had to have the door hinge on the pick-up truck repaired. It cracked, and the door would not close properly. \$150 at Greg Sweet Chevrolet body shop.**
- **Closing the north gate to the sandbar on Friday of this week for the season. Lots of debris and loose sand.**
- **Gates to close the hills on Erie and Sandusky Streets are in place and will be closed after the first significant snow.**
- **The timers on the Public Dock lights have been set for winter hours.**
- **The new hot water tank for the Breakwall Restaurant has been installed by Burdick Plumbing.**

**OLD BUSINESS:**

Bill Kennedy stated that the new camera for the Launch Ramp Office should be installed next week, weather permitting.

The Chairman of the Board entertained a motion for Resolution to adopt authorization to proceed in the pursuit of the Coastal Management Assistance Grant, which must be submitted by December 7, 2018.

Bill Cooper made a motion for Resolution to adopt authorization to proceed in the pursuit of the Coastal Management Assistance Grant, seconded by Bill Kennedy, motion carried.

Joe Raisian discussed the old maintenance building and reported that the new windows have been ordered and the installation should be the first week in December, weather permitting.

The vinyl siding is being reviewed and has not been decided upon at the present time.

Joe also mentioned that the CPA Christmas Party will be held on Saturday, December 1, 2018 at the Conneaut Boat Club beginning at 5:00 p.m. and dinner at 6:00 p.m.

Joe stated that there is no update on the Day Street property.

#### NEW BUSINESS:

Bill Kennedy brought to the table the idea of teleconferencing and video conferencing when board members are out of town. He discussed the Ohio Revised Code Section 4582.

Patrick Arcaro reported that the Ohio Sunshine Laws for 2018 needed to be addressed concerning the minimum amount of board members that need to be present in the room, the method of voting, and the quorum needed to vote. Much discussion was made by all. Bill Cooper made a motion to adopt three (3) board members to be present in the room during a board meeting under the Ohio Revised Code Guidelines while teleconferencing or video conferencing, seconded by Bill Kennedy, motion carried.

Joe Raisian passed out a Temporary Budget for 2019 for review by the board members. Much discussion was made by everyone.

George Peterson made a motion to adopt the Temporary Budget for 2019, seconded by Bill Kennedy, motion carried.

Bill Kennedy stated that he is looking into a digital filing system for the office in order to clean out the old files we have in house.

#### ADJOURNMENT:

The Chairman of the Board entertained a motion to adjourn the meeting at 8:45 p.m., moved by Bill Cooper, meeting adjourned.

The next regularly scheduled board meeting will be held on January 17, 2019, at 6:30 p.m. at 929 Broad Street, Conneaut, Ohio.

No Board Meeting will be held in December 2018.

Respectfully Submitted,  
Joe Raisian, Chairman